

TRAINEE – WATER AND WASTEWATER OPERATOR POSITION DESCRIPTION

Position Title	Trainee – Water and Wastewater Operator
Directorate	Water and Waste
Department	Operations and Maintenance
Position No.	81,089.00
Classification	Percentage (%) of Level Classification
Awards Stream	Order-Apprentices' and Trainees' Wages and Conditions (Excluding Certain Queensland Government Entities) 2003
Reports To	Treatment Plant Supervisor – North
Last Review Date	June 2025

ORGANISATION SUMMARY:

OUR VISION:	Helping to energise the world. A region that feeds, powers and builds communities, now and for the future.
OUR GOAL:	To pursue long-term sustainable futures for Isaac's communities.
OUR VALUES:	Community Focus Teamwork Caring Positive Work Ethic

We're a region unique in charm and a character-growing attraction for many keen to explore the road less travelled. It's a place where traditional country qualities live on within modern, vibrant communities.

Isaac Regional Council plays a role to ensure our communities have a long sustainable life, so it continues to be a great place to raise a family and to find new or old passions.

Our public spaces are valued and activated, our communities' lifestyles and wellbeing are prioritised, and our individual and collective identities are celebrated.

We need to use new ideas in everything we do because of the fast changes happening all over the world.

This helps us deal with changes and provide the best service. As a Council, we will continue to maintain a clear and balanced vision for the future that shapes all our decisions as we feed, build and power communities.

DEPARTMENT SUMMARY:

The Water and Waste Department ensures an integrated approach to internal organisational services across the organisation. The Water and Waste Department is responsible for the operation of Isaac Regional Councils Water and Waste Treatment Plants to ensure compliance and legislative requirements are met, including operations of Council.

POSITION SUMMARY:

The Trainee – Water and Waste Operator position provides assistance in general day to day tasks undertaken in the water and wastewater plants and throughout Isaac Regional Council.

DUTIES:

Position Accountabilities and Performance Objectives

In conjunction with study, the Trainee - Water and Wastewater Operator will be responsible for:

1. Assist operators to ensure efficient operation of Water and Wastewater Treatment Plant and associated equipment
2. Assist operators regarding the inspection and logging of plant defects for the purpose of future programmed maintenance
3. Assist operators in routine sampling, analysis and recording of samples from various sections of the plant
4. Attending and participating in all classes at an approved TAFE college or RTO as required in accordance with TAFE policies and regulations.
5. Attending and completing relevant on-the-job training as required.
6. Completing the relevant certifications and licences in partnership with Council's approved Apprenticeship and/or Training provider.
7. In accordance with Councils Fitness for Work Procedure. Your role has been identified as at risk of workplace illnesses from potential exposure to Hepatitis A and B virus. You will be required to undergo vaccinations to prevent these illnesses.

KEY COMPETENCIES:

Essential Knowledge and Skills

1. Good interpersonal, communication and organisational skills are essential.
2. Sound level literacy and numeracy skills, applicants may be required to undertake pre-employment literacy and numeracy tests.
3. Demonstrated strong work ethic and reliability.
4. Ability to work in multi-disciplinary teams.
5. An understanding Workplace Health and Safety highly regarded.
6. Applicants may be required to undertake a pre-employment physical assessment.

Experience

1. Previous experience or awareness of Water and Wastewater treatment plants would be highly regarded.
2. A genuine interest in working within the Water and Wastewater Treatment Plant is essential.

Qualifications

Mandatory – this role requires the possession of:

1. Construction White Card (Construction Industry).
2. Valid Driver Licence.
3. Minimum completion of at least Year 10 school certificate
4. Ability to be immunised against Hepatitis A& B and Tetanus.

DELEGATED AUTHORITY AND ACCOUNTABILITY:

Delegations as detailed in Council's Delegation of Authority register.

EXTENT OF AUTHORITY:

Position exercises a degree of autonomy and works under general direction with the freedom to act within established policies practices. The position must understand that their powers are limited to their delegated authority and know and comply with any authority and obligation that comes with their powers.

CERTIFICATION:

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

	EMPLOYEE	DEPARTMENT MANAGER
Name		
Signature		
Date		