

## Building Surveyor Cadet - Multiple Opportunities

### Opportunity 1

**Term Contract:** 6 years

**Qualification:** Bachelor of Building Surveying and Certification (Honours)

Targeted opportunity for Females

**Salary:** \$ \$1,189.09 per week plus superannuation

### Opportunity 2

**Term Contract:** 4 years

**Qualification:** Associate Degree of Building Surveying

**Commencing:** 1 February 2027

**Salary:** \$1,111.16 per week plus superannuation

## About the opportunity

We are looking for two Building Surveying Cadets to join our Development Assessment and Compliance Division.

These cadetships allows you to earn a full-time salary while completing approved tertiary studies in Building Surveying. You will be supported by experienced Building Surveyors, gain practical on-the-job experience, and progressively build the technical and professional skills required to work in local government certification and compliance.

These positions provides exposure to a broad range of building surveying activities across residential and commercial development. On completion of the cadetship and qualification, you will be job-ready for future employment as a Building Surveyor.

These opportunities are suited to someone who is currently studying or is committed to enrolling in study, motivated to learn, and interested in a career that balances technical knowledge, field work, regulation, and community outcomes.

## As a Building Surveyor Cadet, you will:

- Undertake structured workplace learning alongside your studies.
- Assist with the assessment of Development Applications and Construction Certificates
- Learn and apply relevant planning and building legislation, including the National Construction Code and Australian Standards
- Support Council's certification and compliance functions
- Participate in site inspections alongside qualified Building Surveyors
- Assist with fire safety assessment and inspection activities across a range of building classes
- Support assessments under Section 68 approvals and related local government activities
- Respond to customer enquiries and contribute to quality customer service outcomes
- Your time will be split between office-based work and supervised field activities

**Applications close 11.59pm Sunday 23 August 2026.**

### Interested?

Contact Darren Burke, Building + Certification Manager, on (02) 4227 7293 for questions related to the job or attend a session below which will cover what is involved in the program, expectations, tips on how to apply for the roles and the opportunity to meet your potential supervisor. Please come along and meet our team.

| Session 1 (Online)                                    | Session 2 (Face to Face)                                                                                          |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>When:</b> Tuesday 11 August 2026, 5:30 - 6:30pm    | <b>When:</b> 19 August 2026, 5:30 - 6:30 pm                                                                       |
| <b>Location:</b> <a href="#">Online Register here</a> | <b>Location:</b> Wollongong Youth Services<br>85 Burelli St, Wollongong NSW 2500<br><a href="#">Register here</a> |

# Selection Criteria

Wollongong City Council uses a merit-based recruitment process.

To support the panel in assessing your suitability, please respond to the criterion in detail. Your responses should clearly demonstrate how you meet each requirement, using specific examples that highlight your relevant skills, experience, knowledge, and attributes.

Please ensure your answers are authentic and reflect your own experiences. Responses generated by AI or copied from generic sources are discouraged, as they do not provide the depth or relevance needed for effective assessment.

We also encourage you to reflect on how your approach and values align with Wollongong City Council's core values: Respect, Integrity, One Team, Sustainability, and Courage.

The more detail you provide, the better equipped the panel will be to understand your capabilities and alignment with the role and our organisation.

*One of these positions is targeted to females and aligns with Council's commitment to support gender representation in our workforce. Council holds an exemption under Section 126 of the Anti-Discrimination Act 1977 (NSW).*

1. Why have you applied for this role and what specifically interests you about Building Surveying?
2. What skills, personal qualities and contributions do you bring to a team? Tell us about what you like about being in a team.
3. This opportunity allows you to work and study. Tell us how you have managed your time with competing priorities such as work, schooling and/or extracurricular activities.
4. If you are currently studying the Bachelor of Building Surveying and Certification, please outline your current stage of study and any subjects you have completed to date. If you are not currently enrolled, please explain how you meet the eligibility requirements for admission to the Bachelor of Building Surveying and Certification (Honours) and or Associate Degree of Building Surveying at CQUniversity and your readiness to commence the degree in 2027.

Note: Shortlisted applicants will be required to participate in an interview on the 3 September 2026.



## We are looking for someone who:

Is genuinely interested in building surveying and motivated to commit to both work and study. Whether you are commencing or currently undertaking the Bachelor of Building Surveying and Certification at Central Queensland University, you are keen to build a long term career in a professional and technically focused field. You have strong communication and interpersonal skills and enjoy working as part of a team while also being able to work independently with appropriate guidance. You are reliable, self motivated and take responsibility for your own learning and development. You are willing to learn from experienced professionals, seek and apply feedback, and approach new challenges with a positive attitude. You demonstrate sound judgement, professionalism, discretion, and the ability to maintain confidentiality when working with information and stakeholders. You have the language, literacy, numeracy and digital skills needed to successfully balance the study and workplace requirements of the cadetship. You are organised, able to manage competing priorities and committed to achieving positive outcomes. Most importantly, you have a genuine interest in the built environment, building compliance, legislation and development. You are curious, eager to learn, and motivated to contribute to your local community through a career in building surveying.

Learn more about our learning pathways program and the benefits of working at council [HERE](#)

## Our cadetship program provides you with:

- Learning about local government and how we contribute to our community.
- Exciting and meaningful work that has a real impact.
- Regular mentoring with your supervisor to help develop your professional skills.
- A tailored professional development plan to help you succeed and be your best.
- Valuable industry experience
- Reimbursement of enrolment fees upon successful completion of subjects
- Paid time release to attend classes or undertake distance education required for your study.
- Work laptop provided for the duration of the cadetship
- A fun, friendly and supportive work environment!



**2025 Winner**  
AHRI Awards:  
Best Employee  
Experience  
Strategy



**2025 Highly Commended**  
NSW Local Government  
Excellence Awards:  
Organisational Diversity  
& Inclusion



**Veterans  
Employment  
Program**



Committed  
to Carer  
Inclusivity

# Why you'll love working here

## We're values based, and purpose-led

We care about our community and aim to create an extraordinary Wollongong. This is achieved by working toward the goals in the Our Wollongong Our Future Community Strategic Plan 2035. Our work is guided by our values of Courage, Integrity, Respect, Sustainable and One Team.

## Make a difference in your community

You'll be part of a team that makes a positive impact through the services they provide, the infrastructure they build and the community they create.

## Be your authentic self

Our strength is the diversity of our people. Council is an inclusive workplace where everyone is welcome, valued and belongs.

## Grow capability and opportunity

We'll invest in you to develop the next generation of leaders who'll deliver services, projects and infrastructure that can only be found in large complex organisations.

## Create local and industry connections

As part of a large and complex Council in a major city, you'll establish networks with a range of Local Government Industry peers, bodies, associations and organisations.

## Career growth and recognition

Reward and recognition, corporate learning opportunities, study assistance, and leadership development programs to help you grow and succeed.



# Next Steps

## How to apply

Click apply and submit your up-to-date resume and answer the selection criteria questions. Your application will be assessed following the conclusion of the advertising period.

### We will keep you informed during the recruitment process to:

- Advise you of your progress through each stage;
- Explain assessments that you need to complete;
- Notify you of the outcome of your application by email or phone, and
- Provide you with feedback on your request.

For assistance in submitting your application, please contact the Talent Acquisition Team on (02) 4227 7065.

## More information

We encourage applications from everyone regardless of gender, age, ethnicity, cultural background, faith, disability or gender identity. People with disability are encouraged to reach out so they can be supported to access adjustments in recruitment processes and in the workplace, to enable them to demonstrate their skills and capabilities to meet the requirements of the job.

Wollongong Council adheres to the principles of a child safe organisation and is committed to the care and protection of all children and young people in the community.

Suitable candidates may be placed on an eligibility list for future opportunities in the team, which may include full time, part time, temporary and or casual.

Suitable candidates are subject to employment screening which includes reference checks, Identity and Medical History Checks, and may also include a Nationally Coordinated Criminal History Check and Working with Children Check. Employment is subject to clearance of all these checks.

