

Ranger

Position Description

Directorate	Community and Environmental Services	Department	City Standards and Regulation
Reports To	Local Laws Team Leader / Engagement and Patrols Lead	Direct Reports	No
Queensland Local Government Industry Award - State 2017 - Stream	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services	City of Moreton Bay Certified Agreement 2025 EBA6 Wage Level	Schedule 1, Level 3

Position Purpose

The Ranger position is a frontline, community compliance role responsible for leading the investigation of State and local law offences, and delivering a range of compliance and enforcement actions to support public safety, amenity, and environmental protection outcomes across the City.

The position is focused on fostering positive community engagement and building collaborative relationships with residents, businesses, and stakeholders to promote awareness and resolution of compliance cases through effective customer focussed communication, education, and enforcement.

Key Responsibilities and Outcomes

As a Ranger you will:

- Investigate alleged breaches of State and Local laws to determine offences and initiate appropriate enforcement action to ensure compliance. Topics of investigation may include, but may not be limited to: abandoned vehicles and vessels; animal management (cats, dogs and livestock); footpath trading; illegal parking (not regulated); illegal camping; littering; overgrown land; signage (including electoral and temporary); temporary events; use of public land (including reserves and foreshores); and illegal vegetation removal.
- Act as an authorised officer and exercise delegated authority to deliver effective enforcement proceedings including directions, compliance notices, stop orders, enforcement notices and penalty infringement notices in accordance with standard operating procedures.
- Maintain high quality customer focus in the case management for all investigation actions, making timely enquiries and gathering evidence for enforcement action and the prosecution of offences against Council's local laws and State legislation.
- Build effective relationships and work collaboratively with the community to promote compliance with Council's local laws and state legislation, encouraging and reinforcing positive behaviours, and exercising discretion in sensitive situations as required.
- Undertake proactive compliance patrols of beaches, parks, reserves, roads and other Council controlled land to investigate and identify breaches of Local laws and State legislation, determine offences and initiate appropriate enforcement action.

- Assist in the design, management and delivery of regular compliance programs including those related to the registration of cats and dogs.
- In accordance with standard operating procedures, conduct the impoundment of abandoned vehicles, stray animals (including cats, dogs and livestock), unlawful advertising devices and goods and materials unlawfully placed on Council controlled land, and effectively manage the retention and disposal of all relevant items.
- Compile written statements and briefs of evidence to support Council's actions in response to elections of Court hearings and tribunals, as well as proactive prosecution proceedings.
- Appear as a witness as required in respective Courts and Tribunals.
- Carry out and participate in projects and undertake special duties that are aligned to the key responsibilities of this role.
- Act in accordance with all Standard Operating Procedures and systems that are in place to protect the health and safety of employees, contractors, visitors, and volunteers at Council workplaces.

Additional Information:

This position is required to participate in Council's 'After Hours On-Call' arrangements.

This position may be required to rotate across various work teams within the branch.

This position is required to work any 5 in 7 days

Our Values

Our values:
guiding how we
work and shaping
our future.



Decision Making

Budget	N/A
Delegations	Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- Demonstrated ability to effectively interpret legislation and acquire knowledge related to the statutory environment (eg. Council local laws and State acts and regulations).
- Proven capability in successfully conducting compliance investigations and undertaking enforcement actions within a regulatory environment, whilst demonstrating customer focus, sound judgement and adherence to statutory frameworks.
- Experience in the humane and lawful handling, impoundment, and management of domestic and livestock animals would be highly regarded.
- Well-developed verbal and written communication skills, with a demonstrated ability to prepare high quality professional correspondence, reports, and educational materials tailored for diverse audiences.
- Strong presentation and negotiation skills, with a demonstrated ability to deliver high quality stakeholder management.

- Proficiency in using and applying technology such as case management systems, databases, mobile applications, and communication platforms.
- Strong time management skills and the ability to manage conflicting priorities and meet deadlines.
- Thorough understanding and commitment to workplace health and safety (WH&S) standards, with experience implementing robust safety protocols during field operations.
- Demonstrated professionalism, integrity, and discretion when handling confidential information or sensitive matters, upholding the reputation and values of the organisation at all times.

Qualifications

- “C” Class driver’s licence.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.