



MIDCOAST
council

Program Coordinator

Location: MidCoast NSW

Join a team that's helping shape the future of the MidCoast while enjoying the perfect balance of meaningful work and an exceptional lifestyle on the [Barrington Coast](#).

The Opportunity

Help our community recover, reconnect, and build resilience for the future. We are currently seeking an experienced Program Coordinator for a 2 year fixed term to work with community and local businesses and service providers impacted by the 2025 MidCoast flood disaster.

You'll listen to what our communities need and turn those needs into action – coordinating recovery projects from planning through to delivery, administering the Community Flood Recovery and Resilience Grants Program, managing budgets and reporting, and facilitating community workshops, activities and consultation. You'll bring recovery partners together through the Community Resilience Network, connect community with the right people and resources across Council, and coordinate practical, community-led initiatives that strengthen local connections, wellbeing and resilience.

You'll bring experience in community development, recovery or resilience, with a strong track record of coordinating projects and working with communities to deliver meaningful outcomes. You'll be confident managing competing priorities and deadlines, administering grants and budgets, and working with a diverse range of people – from residents and community groups to service providers and government agencies. Most importantly, you'll know how to listen, build trust and strong relationships, and keep things moving from conversation through to delivery.

What we offer?

We are committed to the growth of our employees and have a range of benefits available to support wellbeing and career development. [Click here to find out more.](#)

Looking to relocate? From housing and transport to community connections and personalised support – discover a range of local services designed to make your move to the MidCoast region easier. [Learn more here.](#)

Salary: Salary range \$98,300 – \$108,177 p.a. plus superannuation (negotiable based on skills and experience).

Location: This position will be based at our Administration Centre in Yalawany Ganya at 2 Biripi Way, Taree. You will also be required to be based from other Council sites across the MidCoast Council region.

Tenure: 2 year Fixed term, full time.

Closing date: Thursday, 1 October 2026 at 11:00 pm.

For questions relating to the position requirements please contact Lyndie Hepple – Community and Cultural Development Coordinator who is the hiring manager for this role. Lyndie can be reached on (02) 7955 7257 or at lyndie.hepple@midcoast.nsw.gov.au.

For enquiries regarding the application process contact Kim Aird, Human Resources Officer who is the HR representative for this role. Kim can be reached on (02) 7955 7467 or at kim.aird@midcoast.nsw.gov.au.

How to apply:

- When responding to the questions below, please include detailed and relevant examples of your skills and experience. Using the STAR method can help you prepare clear and concise responses using real-life examples. For more information regarding the STAR method, [please click on this link.](#)
- Please avoid using AI to generate responses to answer the questions in your application.
- You have the option to save your application prior to submitting, however please ensure you don't forget to submit your application before the closing date.
- Click the "NEXT" button at the bottom of the application form to attach your resume. We recommend using Pdf formatting where possible.

- Attaching a Cover Letter is not a requirement of the application process. However, there is an 'optional field' to attach a Cover Letter, if you wish to do so.
- We will be in touch via email.

Our organisation

At MidCoast Council our people are our most important resource and we believe that we can only reach our full potential when you reach yours. This is the place for those who seek to play a role in the community and have an enthusiasm to learn and grow. Here you can make a real difference.

Our community is our customer and is at the centre of everything we do. We value, support and empower our people to deliver positive results for our community.

Right now, we are investing heavily in our organisation, and our people. Our Administration Centre is a state-of-the-art facility designed to inspire innovation, creativity and collaboration. The building has been named 'Yalawanyi Ganya' which means "sitting/meeting place" in the Gathang language of the indigenous people across the MidCoast Region.

About the MidCoast Region

From lakes and estuaries to white sandy beaches to world heritage mountain wilderness, the MidCoast region offers an attractive lifestyle for everyone. Our community is characterised by its welcoming attitude, growing economy and natural beauty. These are the pillars of the quality of life we value.

Our commitment

At MidCoast Council we are committed to providing equal employment opportunities. Our aim is to provide all of our staff with an inclusive, safe and healthy working environment. We never discriminate on the basis of race, religion, national origin, gender identity or expression, sexual orientation, age or marital, veteran or disability status. If you have a disability and need to request any adjustments to assist with the application process, or to discuss workplace adjustments you may require, please contact the HR representative.

Council also recognises the skills and attributes of veterans and welcomes applications from ex-service personnel.

We respectfully ask that recruitment agencies do not contact us at this stage.