

Finance Business Partner

Location: MidCoast NSW

Help our teams make sense of the numbers
Good financial advice starts with understanding the work behind the figures. As a Finance Business Partner at MidCoast Council, you'll work alongside managers to understand their services, talk through financial challenges and help them make informed decisions for our community.

If you enjoy getting to know the people you support, asking questions and making financial information easier to understand, we'd love to hear from you.

The Opportunity

You'll support teams across Council with their budgets, forecasts and financial reporting. That might mean helping a manager understand why costs have changed, checking the financial details of a grant application or working through the ongoing costs of a proposed project.

You'll be involved throughout the budget cycle, from preparing annual budgets and fees and charges through to monthly reporting and quarterly reviews. Your analysis and advice will help managers understand their financial position, identify emerging risks and respond early when spending is likely to vary from the budget.

The role also supports the financial management of grants and other external funding. You'll review costings and funding arrangements, reconcile financial information and coordinate claims, acquittals and reports within funding deadlines.

Alongside this work, you'll contribute to business cases, service cost reviews and improvements to our financial systems and processes. You'll help colleagues use budgeting tools confidently and apply relevant accounting standards and statutory

requirements in your work.

About you

You'll bring tertiary qualifications in accounting, finance or a related discipline, along with experience in an accounting environment. You're comfortable preparing reconciliations, developing and monitoring budgets, and investigating what sits behind a variance.

Just as valuable is how you work with people. You listen, follow things through and explain financial matters in a way that makes sense to the person you're speaking with. You can build productive relationships while providing clear, considered advice when a financial issue needs attention.

You'll have advanced computer skills, including spreadsheets, database management and report writing. Experience with Excel and TechnologyOne would be helpful.

What we offer?

We are committed to the growth of our employees and have a range of benefits available to support wellbeing and career development. Click here to find out more.

Looking to relocate? From housing and transport to community connections and personalised support - discover a range of local services designed to make your move to the MidCoast region easier. Learn more here.

Salary range: $89,000 - $98,000 p.a. plus superannuation subject to qualifications, skills and experience.

Location: This position will be based at our Administration Centre in Yalawanyi Ganya at 2 Biripi Way, Taree. You may also be required to be based from other Council sites across the MidCoast Council region.

Tenure: Permanent, Full Time.

Closing date: Sunday, 6 December 2026 at 11:00 pm.

For questions relating to the position requirements please contact Jenny Doessel - Financial Strategy Coordinator who is the hiring manager for this role. Jenny can be reached on (02) 7955 7223 or at jenny.doessel@midcoast.nsw.gov.au.

For enquiries regarding the application process contact Corinne Matlawski, Human Resources Business Partner who is the HR representative for this role. Corinne can be reached on (02) 7955 7275 or at Corinne.Matlawski@MidCoast.nsw.gov.au.

How to apply:

- When responding to the questions below, please include detailed and relevant examples of your skills and experience. Using the STAR method can help you prepare clear and concise responses using real-life examples. For more information regarding the STAR method, please click on this link.
- Please avoid using AI to generate responses to answer the questions in your application.
- You have the option to save your application prior to submitting, however please ensure you don't forget to submit your application before the closing date.
- Click the "NEXT" button at the bottom of the application form to attach your resume. We recommend using Pdf formatting where possible.
- Attaching a Cover Letter is not a requirement of the application process. However, there is an 'optional field' to attach a Cover Letter, if you wish to do so.
- We will be in touch via email.

Our organisation

At MidCoast Council our people are our most important resource and we believe that we can only reach our full potential when you reach yours. This is the place for those who seek to play a role in the community and have an enthusiasm to learn and grow. Here you can make a real difference.

Our community is our customer and is at the centre of everything we do. We value, support and empower our people to deliver positive results for our community.

Right now, we are investing heavily in our organisation, and our people. Our Administration Centre is a state-of-the-art facility designed to inspire innovation, creativity and collaboration. The building has been named 'Yalawanyi Ganya' which means "sitting/meeting place" in the Gathang language of the indigenous people across the MidCoast Region.

About the MidCoast Region

From lakes and estuaries to white sandy beaches to world heritage mountain wilderness, the MidCoast region offers an attractive lifestyle for everyone. Our community is characterised by its welcoming attitude, growing economy and natural beauty. These are the pillars of the quality of life we value.

Our commitment

At MidCoast Council we are committed to providing equal employment opportunities. Our aim is to provide all of our staff with an inclusive, safe and healthy working environment. We never discriminate on the basis of race, religion, national origin, gender identity or expression, sexual orientation, age or marital, veteran or disability status. If you have a disability and need to request any adjustments to assist with the application process, or to discuss workplace adjustments you may require, please contact the HR representative.

Council also recognises the skills and attributes of veterans and welcomes applications from ex-service personnel.

We respectfully ask that recruitment agencies do not contact us at this stage.