

**POSITION DESCRIPTION****PART 1 – POSITION DETAILS**

Position Title:	Plant Operator
Classification Level:	QLGIA Stream A Level 2
Industrial Instruments:	Torres Shire Council Certified Agreement 2022
Date prepared/ Updated:	July 2026
Position Purpose:	Be responsible under general direction for effectively carrying out delegated tasks and for the effective operation and maintenance of Council Heavy Plant & Equipment and other sundry plant and equipment.
Reports To (Position Title):	Delegate of Director, Engineering & Infrastructure Services (Specified on appointment)
Roles Reporting To This:	Nil
Key Relationships / Interactions:	• Members of the public • Other Council Staff both Internal and External
Decision Making Authority:	The Chief Executive Officer, in accordance with the provisions of the <i>Local Government Act 2009</i> , will delegate authority to exercise such powers, delegations and judgements as determined necessary from time to time to enable the effective fulfilment of the requirements of the position. The position is accountable to the Delegate of Director, Engineering & Infrastructure Services. Specified on appointment

I hereby agree to abide by Council values and the *Local Government Act 2009* and that this position description clearly outlines the specific responsibilities and duties that are to be carried out as part of this role of which I agree to perform at the best of my abilities. I also understand that the selection criteria represent the minimum requirements to perform the duties at the current level.

Signature of Incumbent:	
Print Name:	
Date:	/ /



PART 2 – KEY RESPONSIBILITIES

Key Result Area	Major Tasks
Job Specific Responsibilities	1. Operate plant and equipment as directed in areas of waste and landfill operations, roads and drainage construction, water and sewerage operations and all infrastructure maintenance as directed. 2. Carry out daily routine maintenance to all plant under his/her control. 3. Perform other duties including labouring duties as directed, associated with Local Government works in areas mentioned in Job Specific Responsibilities No.1. 4. Carry out such other duties from time to time as directed by his/her immediate supervisor or Director Engineering & Infrastructure Services. 5. Provide assistance with internal plant training when required. 6. Maintain appropriate operational standards and compliance with WHS legislation.
Supervisory Responsibilities	Nil
Communication & Interpersonal Responsibilities	1. Work as part of a team and show professionalism. 2. Punctual in both attendance at work and staff meetings. 3. Maintain high standards of presentation and personal grooming. 4. Comply with Council's Code of Conduct.
Legislative Responsibilities	1. Corporate recordkeeping is the responsibility of all staff. This position is required to comply with the Councils 'Corporate Recordkeeping' Policy and associated procedures. 2. Observe Council's policies and procedures to ensure compliance with all relevant legislation, including but limited to: <i>Local Government Act 2009</i> 1. <i>Local Government Regulations 2012</i> 2. <i>Environmental Protection Act 1994.</i> 3. <i>Environmental Protection Regulation 2019</i> 4. <i>Anti-Discrimination Act 1991.</i>
Workplace Health and Safety Responsibilities	The employee will assist in ensuring the work environment complies with the Workplace Health & Safety Act, Regulations, Codes of Practice and Council's Safe Plan system, Safe Work statements, Policies and Procedures. Complies with instructions given by his or her Manager and / or Supervisor. Adhere to the workplace health and safety legislation in reporting all accidents and potential hazards in a timely manner.
Confidentiality and Privacy	1. Keep all confidential information, whether written or verbal, as well as any intellectual property developed, utilised or otherwise gained by the employee in the course of employment, completely confidential, even after completion of employment. 2. Ensure compliance with: • <i>Right to Information Act 2009</i> • <i>Information Privacy Act 2009</i>

PART 3 – PERSON SPECIFICATION

Qualifications & Experience
1. Must be the holder of a current (C class) Driver's Licence that includes operations of automatic and synchromesh (manual) transmission vehicles. 2. Must possess relevant plant (Backhoe, Excavator, Skid Steer) operator's ticket. 3. A current HR Classification Driver's License would be highly desirable. 4. Possess a Construction Induction Card (White Card) 5. Prior experience with working in Local Government would be desirable. 6. Understanding of Ilan Kastom and languages.
Technical Skills & Abilities
1. Mature, positive attitude, good interpersonal skills and ability to Interact positively with public and other Council Staff. 2. Ability to train staff or pass on knowledge in areas relating to all aspects of plant operations. 3. Ability to follow instruction. 4. Ability to communicate effectively with Aboriginal and Torres Strait Islander people.

PART 4 – SELECTION CRITERIA

Essential Skills, Experience & Qualifications
1. Must be the holder of a current (C class) Driver's Licence that includes operations of automatic and synchromesh (manual) transmission vehicles. 2. Must possess relevant plant (Backhoe, Excavator, Skid Steer) operator's ticket. 3. Possess a Construction Induction Card (White Card). 4. Be motivated and willing to work. 5. Ability and willingness to follow instructions.