

Welcome to the ISAAC REGION



56,604.00 NETWORK INSPECTOR POSITION DESCRIPTION

Position Title	Network Inspector
Directorate	Infrastructure Services
Department	Infrastructure
Position No.	56,604.00
Classification	Level Four (4) - Level Five (5)
Awards Stream	Queensland Local Government Industry (Stream A) Award - State 2017
Reports To	Overseer Infrastructure
Last Review Date	September 2025

ORGANISATION SUMMARY:

OUR VISION:	Helping to energise the world. A region that feeds, powers and builds communities, now and for the future.
OUR GOAL:	To pursue long-term sustainable futures for Isaac's communities.
OUR VALUES:	Community Focus Teamwork Caring Positive Work Ethic

We're a region unique in charm and a character-growing attraction for many keen to explore the road less travelled. It's a place where traditional country qualities live on within modern, vibrant communities.

Isaac Regional Council plays a role to ensure our communities have a long sustainable life, so it continues to be a great place to raise a family and to find new or old passions.

Our public spaces are valued and activated, our communities' lifestyles and wellbeing are prioritised, and our individual and collective identities are celebrated.

We need to use new ideas in everything we do because of the fast changes happening all over the world.

This helps us deal with changes and provide the best service. As a Council, we will continue to maintain a clear and balanced vision for the future that shapes all our decisions as we feed, build and power communities.

DEPARTMENT SUMMARY:

The Infrastructure Services Directorate ensures an integrated approach and responsibility for Roads and Drainage Infrastructure, Parks and Recreation, Technical Services, Plant and Fleet and operations of Council.

POSITION SUMMARY:

The Network Inspector position provides specialist/expert advice on road conditions and proposed remediation works on local and state roads within the Isaac Region. The position is also responsible for identifying and recording of defects details into *REFLECT* of all Local and State controlled infrastructure assets including roads, drainage and culvert structures, stormwater, footpaths and road furniture. The position requires working with the wider department in prioritizing, cost estimation, planning remedial works and monitoring completion of maintenance works across the region.

DUTIES:

Position Accountabilities and Performance Objectives

1. Identification of defects in accordance with TMR Routine Maintenance guidelines on both State controlled and Council road network infrastructure.
2. Input and review of inspection details into council's road management software system (inclusive of proposed remediation works in accordance with TMR work breakdown structure).
3. Undertake the capture of road condition assessment data on Council's State and Local Controlled Roads including other asset infrastructure.
4. Provide expert construction advice to the Overseer for project planning and scheduling activities, as required.
5. Conduct follow-up monitoring of reported defects to confirm that works have been completed satisfactorily.
6. Inspect, Identify, report and assist in providing solutions to condition identified with council assets.
7. Undertake any other duties as reasonably directed within the limits of the employee's skills, competence and training.

KEY COMPETENCIES:

Essential Knowledge and Skills

1. Role requires self-motivating person able to work with a large degree of autonomy working under general direction.
2. Skills in managing time, setting priorities, planning and organising work to achieve specific objections.
3. Sound knowledge of relevant legislation, policies and procedures.
4. Ability to produce and / or develop work methods.
5. Good interpersonal, communication and organisational skills.
6. Experience utilising relevant computer programs and systems.

Experience

1. Demonstrated experience in civil construction and maintenance techniques.
2. Demonstrated previous experience held in Inspectorate type position.
3. Sound knowledge of both TMR Routine Maintenance Guidelines including the Capricorn Municipal Development Guidelines (CMDG)
4. Experience and knowledge of Microsoft Office suite.

Qualifications

Mandatory – this role requires the possession of:

1. Construction White Card (Construction Industry).
2. Valid Driver Licence.

Desirable

1. Tertiary qualifications in Civil construction or relevant field and/or significant experience (5+ years) in a similar role is essential.

DELEGATED AUTHORITY AND ACCOUNTABILITY:

Delegations as detailed in Council's Delegation of Authority register.

EXTENT OF AUTHORITY:

Position exercises a degree of autonomy and works under general direction with the freedom to act within established policies practices. The position must understand that their powers are limited to their delegated authority and know and comply with any authority and obligation that comes with their powers.

CERTIFICATION:

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

	EMPLOYEE	DEPARTMENT MANAGER
Name		
Signature		
Date		