



Climate Action Officer

- Full time, Temporary (Parental Leave replacement to June 2027)
- Band 5, Starting salary \$78,811 plus superannuation

The Role

In this parental leave backfill position, you will play a key role in supporting and driving local climate action in Bendigo. You'll assist in the implementation of the Greater Bendigo Zero Emissions Roadmap, through supporting the creation and delivery of climate projects, events and community programs as well as climate action for internal staff. You will have the opportunity to work with the community and visit community members' homes to help build their capacity and knowledge to reduce their environmental footprint and take sustainable action.

You will also identify, and contribute to the development of documents for fundraising, advocacy, grants, and submissions to government and develop systems to support the collection, management, interpretation, and reporting of emissions data.

This is a temporary parental leave backfill role to 30 June 2027.

About You

To be successful in this position, you will:

- Have experience in delivering projects and initiatives that support emission reductions across the community, particularly across the household energy and transport sectors.
- Good understanding of community development, engagement and behaviour change principles and how they apply to climate change mitigation.
- Excellent communication skills, both written and verbal together with strong interpersonal skills.
- Good report writing skills with excellent time management and organisational skills.
- Qualifications and/or experience in climate change education & engagement, environmental management or sustainability.

We are looking for someone who is energised, community minded, and enjoys working with others to facilitate environmental change. This role requires a satisfactory police records check.

Benefits

- Annual salary increasing October 2026 to \$81,411
- Flexible and hybrid work options | Full time position | Fitness Passport
- Support our community | Values based organisation | Work close to home in beautiful Bendigo

Visit our Employee Benefits [website](#) for more of our benefits.

Contact

If you require any further information regarding this position, please contact **Cail Rayment, Senior Climate Change Project Officer, 0487 351 473**.



To Apply

Please submit your cover letter, outlining why you are interested in this position and detailing your relevant experience with your current CV/resume by **11pm, Thursday 24 September 2026**.

Position Description

Please view the position description and detailed position demands document in “Job Attachments”.

About Us

The City of Greater Bendigo is in the heart of central Victoria on Dja Dja Wurrung and Taungurung Country. Located just 90 minutes’ drive from Melbourne, our region offers all the benefits of a large city with a warm and welcoming country feel.

Greater Bendigo is an attractive region that is famous for its food and wine, and boasts the Bendigo Art Gallery, theatres, stunning heritage buildings and natural surrounds that provide great recreational opportunities. There are also high quality education and health services, a wide range of housing options, excellent rail and road networks, and Bendigo Airport has regular direct QantasLink flights to Sydney.

We provide more than 65 important services to support our community, which is heading towards a population of 200,000 by 2050. Now is a great time to join us!