

KARRATHA is CALLING

Facility Maintenance Officer

Base Salary: \$102,835 per annum plus 13% super Additional allowances up to \$26,188

We are building for the future — and there's never been a better time to join the City. Driven by the Council Plan 2025–2035 and the priorities of our community, we are growing our team and creating new roles that will help us deliver meaningful, lasting impact. Join our Facilities Maintenance team and play a key role in maintaining and improving community buildings, infrastructure, and assets.

What You'll Do:

- Maintain, repair and improve City buildings, facilities and assets.
- Carry out building maintenance repairs and renewals across a range of buildings including, toilet blocks, multi-story office building, and public facilities.
- Coordinate contractors and assist with the delivery of small maintenance projects.
- Support preventative maintenance programs to ensure facilities remain safe, functional and well-presented.
- Manage work orders and respond to maintenance requests across the organisation.
- No day is ever the same, every day will present a new problem to solve. Maintaining, Moving, Replacing. Keeping our growing city operating on a daily basis.
- Please note: This role does not undertake electrical or potable plumbing works. These works are contracted out as required.

What You'll Bring:

- Trade qualification in Carpentry (or relevant trade) desirable
- Strong practical skills across general building maintenance, repairs, and equipment use
- Ability to work both autonomously and collaboratively in a team environment
- Solid problem-solving skills with the ability to prioritise and manage competing tasks
- Good computer skills and experience using work order or asset management systems
- Current White Card and C-Class Driver's Licence (additional tickets like EWP, Forklift, Working at Heights are desirable)

Why Join Us?

- 6 weeks annual leave for better work-life balance
- 13% superannuation to support your future
- Diverse, hands-on work across a wide range of facilities and projects
- Supportive team environment with opportunities to grow your skills
- Stable, secure role contributing to your local community

**Come for a career and stay
for a lifestyle!**