

Eaglehawk Recycling Centre – Multiple Positions

- Eaglehawk Recycling Centre Worker
- Team Leader – Eaglehawk Recycling Centre

The Role

The City of Greater Bendigo owns and operates four recycling centres which are open to the public for the dropoff and disposal of various recyclable materials/items such as cardboard, e-waste, polystyrene and metal. At recycling centres we sort and collect waste and resources to give them another life. Some items are sold at our resale shops. Other materials are sent off for reuse or to be recycled and made into new products. The recycling centre resale shop is open Tuesday – Sunday, while the Recovery yard operates 7 days a week. Further information is found on our website

Eaglehawk Recycling Centre Worker

- Full time and Part time, Ongoing (multiple positions)
- Band 3, Base hourly rate $35.85 (incl Industry Allowance) plus superannuation

Key responsibilities include:

- With a customer service focus, provide assistance and direction to customers
- Undertake sales transactions
- Process materials passing through the site, identifying and recovering recyclable materials and minimising contamination
- Help maintain the smooth day-to-day operation of the Eaglehawk Recycling Centre
- Have a workplace safety focus and ensure all works are performed in a safe manner

We have multiple positions available with the options being:

- Full time: 76 hours a fortnight, working a 9 day fortnight, Monday – Friday. 8am – 4pm
- Full time: (special engagement) 9 days on and 5 days off roster (whereby 9 consecutive days are worked followed by 5 days of no work). This roster includes working every second weekend. 8am – 4pm
- Part time: 6 days a fortnight (48 hours a fortnight), with weekdays and every second weekend worked. 8am – 4pm

Base hourly rate of $35.85 plus superannuation with appropriate penalty rates for weekend work.

Special engagement roles have an hourly rate of $44.57 plus superannuation, which includes all applicable penalty rates.

About You

To succeed in this role, you will have:

- Knowledge and understanding of resource recovery centres including experience with quality control techniques
- A workplace safety focus with knowledge of occupational health and safety practices and principles
- Good customer service and communication skills
- Basic administration and computer skills

This role requires:

- Forklift licence
- Drivers licence
- Pre-employment medical
- Police records check



Team Leader – Eaglehawk Recycling Centre

- Full time, Ongoing (2 positions)
- Band 5 (special engagement)
- Hourly rate $52.49 (incl Industry Allowance) plus superannuation

In this leadership role, at the Eaglehawk Recycling Centre, you will ensure operational works and maintenance programs are completed to a high standard and in line with best practice and EPA (environmental protection authority) guidelines.
Key responsibilities include:

- Provide site supervision and team leadership to recycling centre employees and contractors
- Ensure all plant and equipment is maintained in good working order
- Working collaboratively to plan, program, oversee and problem solve all operational activities to achieve and maintain high quality operations
- Assist with formulating workplace initiatives to ensure successful outcomes
- With a customer service focus, provide assistance and direction to customers and undertake sales transactions
- Process materials passing through the site, identifying and recovering recyclable materials and minimising contamination
- Have a workplace safety focus and ensure all works are performed in a safe manner

Roster: this role works a 9 days on and 5 days off roster (whereby 9 consecutive days are worked followed by 5 days leave.) This roster includes working every second weekend. The hourly rate includes all applicable penalty rates.

About You
To succeed in this role, you will have:

- Relevant experience and knowledge of resource recovery centres including experience with quality control techniques
- Experience in a supervisory/team leadership role with the ability to supervise staff and ensure site operational are completed
- A workplace safety focus with knowledge of occupational health and safety practices and principles
- Good customer service and communication skills
- Problem solving skills with the ability to work independently and part of a team

This role requires:

- Forklift licence
- Drivers licence
- A pre-employment medical
- Police records check

Benefits

- Annual salary increases | Secure and stable employment
- Generous leave entitlements | All PPE, tools and equipment supplied | Discounted gym memberships
- 17.5% annual leave loading | Contribute to our community

Visit our Employee Benefits website for more of our benefits.

Position Description
Please view the position description and detailed position demands document in “Job Attachments”



Contact
If you require any further information regarding these positions, please contact **Adrian Ohlson, Eaglehawk Recycle Centre Project Coordinator, (03) 5454 9602.**

To Apply
Please specify which position/s you are interested in applying for, and submit your cover letter, outlining why you are interested in this position and detailing your relevant experience with your current CV/resume by **11pm, Sunday 15 November 2026.**

About Us
The City of Greater Bendigo is in the heart of central Victoria on Dja Dja Wurrung and Taungurung Country. Located just 90 minutes' drive from Melbourne, our region offers all the benefits of a large city with a warm and welcoming country feel.

Greater Bendigo is an attractive region that is famous for its food and wine, and boasts the Bendigo Art Gallery, theatres, stunning heritage buildings and natural surrounds that provide great recreational opportunities. There are also high quality education and health services, a wide range of housing options, excellent rail and road networks, and Bendigo Airport has regular direct QantasLink flights to Sydney.

We provide more than 65 important services to support our community, which is heading towards a population of 200,000 by 2050. Now is a great time to join us!