

Position Description



Position Title Classification Position Number Incumbent	Senior Development Engineer Band 6 3385708
Directorate Department Team	City Development Transport and Engineering Development Engineering
Date Prepared by	August 2026 Development Engineering Team Leader

Banyule City Council Overview	Banyule City Council is an award-winning organisation that prides itself on a customer-focused culture of innovation, best practice and continuous improvement. We uphold an enviable reputation for customer service and work diligently to maintain high-quality services to provide the best possible opportunities and outcomes for the community we represent. Our community is made up of diverse, cultures, beliefs, abilities, bodies, sexualities, ages and genders. We are committed to access, equity, participation and rights for everyone: principles which empower, foster harmony and increase the well-being of an inclusive community
Department and Team Overview	The Transport and Engineering Department comprises of Transport and Development Engineering and Transport Planning & Projects teams. Transport and Development Engineering: Responsible for providing advice to internal and external stakeholders in relation to traffic and development engineering, road safety, project development and management, as well as management of school crossing supervision program, parking, and traffic enforcement. Transport Planning & Projects: Undertakes transport planning and works with Victorian Government agencies for integrated transport solutions that improve public transport, walking, cycling, and infrastructure to benefit the Banyule community in line with Banyule's Integrated Transport Plan.
Position Objectives	• To assess the Engineering component of residential, commercial, and industrial developments and subdivisions to ensure that development proposals conform to legislative requirements and the Council's policies, standards & specifications. • To support in the development and implementation of the council's drainage strategic plan and management.

Our Values

All Banyule staff are to adopt the key values of Working Together Working Better and strive to meet these behaviours in carrying out their duties. Our core values are:



RESPECT is characterised by supporting each individual's dignity and worth.



INTEGRITY is the quality of staying true to our moral, ethical, and spiritual principles.



RESPONSIBILITY is acknowledging and accepting the choices we make, the actions we take, and the results they lead to.



INITIATIVE is characterised by having a proactive, resourceful and persistent approach to work.



INCLUSION is characterised by embracing and valuing the perspectives and contributions of all.

Key Responsibility Areas

This role will be responsible for the following key areas:

- Provide professional drainage and civil engineering development information and advice in an efficient, timely and professional manner, including:
 - o Review and approve development and subdivision applications focusing on stormwater drainage, flood risk and water-sensitive urban design (WSUD) to ensure compliance with legislation, permits, policies, practices, standards and specifications
 - o Ongoing review, development, management and implementation of the Council's flood mapping and modelling, flood level information, and the Special Building Overlays contained within the Banyule Planning Scheme
 - o Review and approval of building over drainage easement applications.
 - o Review and nomination of legal point of discharge
 - o Determination of flood levels and conditions for approval of developments in land liable to flooding
 - o Assessment, input and guidance in relation to internal and external project bid submissions or project briefs and tender preparation.
 - o Provide planning permit referral responses and expert advice on drainage and flooding matters to internal stakeholders.
- Support the Developments Engineering Team Leader in the management, allocation, and timely completion of development and drainage-related applications, tasks, and customer enquiries.
- Carry out investigations, consultations, assessments of options, solution, implementation, and resolution of drainage and drainage-related issues raised by the community, council, and external authorities.
- Represent Council on various committees, at public meetings and other forums in relation to drainage and civil development engineering.
- Contribute to the development and implementation of drainage and development engineering related policies and strategies and their associated action plans for council's adoption, including meetings and public consultations as required.

	• Provide development, drainage and technical advice and expertise to the general community, Councillors, the development Engineering team and other Council Departments. • Deliver high-quality customer service by providing timely, professional and accurate responses to enquiries, correspondence, complaints, consultations, and requests relating to drainage and development engineering matters.
Organisational Relationships	Position Reports to: Development Engineering Team Leader Internal Liaisons: All Council officers, including the Senior and Executive Management Team External Liaisons: • Federal, State and Local Government Agencies • Statutory Authorities • Consultants • Various groups and individuals from private enterprise and local community
Accountability and Extent of Authority	• Accountable for the effective management and timely completion of assigned projects and tasks in adherence with agreed priorities, standards and timelines, including: ○ Assessing, reviewing and approving building over drainage easement applications ○ Assessing and nominating legal points of discharges ○ Assessing and approving engineering plans for developments in flood-prone land to ensure they meet accepted standards and conditions and are safe ○ Assessing and approving engineering plans for stormwater drainage in new developments to ensure they meet accepted standards and are safe. • Providing specialist engineering advice in relation to developments, stormwater drainage matters, and water-sensitive urban design to internal and external stakeholders, including Development Planners, Council management, developers and members of the community. • Undertake tasks with a high degree of autonomy, delivering outcomes within defined timeframes and scope, while exercising sound professional judgement and consulting with the Team Leader on non-routine, sensitive or complex matters as required. • Contribute to the development of stormwater management policies, plans and strategies. • Advising the Developments Engineering Team leader on matters likely to impact on the developments and drainage management service.
Judgment and Decision Making	• Solve problems with methods, procedures, and processes generally developed from theory or previous experience. • Resolve through the application of initiative, professional judgement and creativity. • Make decisions on day-to-day matters within delegated authority. • Seeking guidance from the Developments Engineering Team Leader on matters requiring decision of a non-routine, complex, sensitive or outside delegated authority.

	Exercise sound judgement in balancing competing priorities, workloads and stakeholder expectations to achieve agreed outcomes within required timeframes.
Specialist Knowledge and Skill	- Demonstrated ability to resolve complex urban stormwater drainage and development issues through effective research, analysis, consultation, negotiation and teamwork, applying sound engineering principles and practices. - Demonstrated ability to prepare complex reports and correspondence. - Ability to represent Council in dealings with external stakeholders, including government agencies, statutory authorities, consultants, developers and members of the community. - Demonstrated knowledge of the Local Government Act, and relevant Acts, Regulations, legislation, codes and Council policies and practices related to drainage, residential and commercial developments and subdivisions. - Ability to work effectively within a multidisciplinary team environment and foster positive working relationships with internal and external stakeholders. - Commitment to delivering high-quality customer service. - Ability to adapt to changing priorities, engineering standards, technical requirements and organisational needs while maintaining a commitment to innovation and industry best practice.
Management Skills	- Excellent time management and administrative skills to balance competing priorities to achieve Council's goals and objectives. - Ability to guide and organise the work involved with assigned projects or tasks.
Interpersonal Skills	- Setting priorities, managing time and planning to organise its own workload, tasks and projects in order to achieve set objectives in the most efficient way possible despite conflicting pressures. - Highly developed oral and written communication skills including the ability to prepare clear, concise and professional correspondence, reports and technical advice. - Ability to gain cooperation and assistance from and consult and negotiate effectively, impartially and successfully with internal and external stakeholders. - Ability to build and maintain positive working relationships with colleagues, customers and internal & external stakeholders. - Ability to work independently with minimal supervision and as part of a team. - Strong organisational skills, including the ability to set priorities, manage competing demands and plan workloads to achieve objectives within required timeframes.
Qualifications and Experience	- Degree in Civil Engineering or an equivalent Engineering qualification recognised by the Institution of Engineers Australia. - Experience in Local Government Engineering with a focus on municipal drainage and development engineering. - Demonstrated relevant experience in assessing the drainage and civil engineering components of residential, commercial and industrial developments and subdivisions.

	Registration as a practising professional engineer in accordance with the <i>Professional Engineers Registration Act 2019 (Vic)</i>. Where not already held, registration must be obtained within three months of commencement.
Key Selection Criteria	
	- A degree in civil engineering or an equivalent engineering qualification recognised by the Institution of Engineers Australia, a valid certificate of professional engineering registration/or eligible to obtain within three months of commencement of the role as required under the professional engineer's registration in 2019. - Demonstrated 5+ years of engineering experience in a relevant field, preferably local government, including development and land subdivision approvals (specifically drainage component), planning referrals, engineering design, on-site investigations, and project management. - Proven ability to effectively communicate complex developments and drainage issues, recommendations, and decisions to leaders and internal/external stakeholders. - Demonstrated experience in undertaking hydraulics and hydrology, conventional drainage design, and flood mapping/modelling development and computation. - Sound knowledge of acts, regulations and policies relating to development/subdivision and drainage engineering. - A current driver's license.
Environmental and Sustainability Requirements	- Adhere to Council's Environment Policy and Environment Strategy. - Adhere to Council's Sustainability Code of Practice and Environmental Purchasing Guidelines.
OH&S and Other Risk Requirements	- Ensure a safe and healthy environment by fulfilling the responsibilities and requirements of Council's health and safety system and health and wellbeing program. - Exercise reasonable care to prevent injury to oneself and others who may be affected by one's duties and actions. - Exercise due care for Council property for which this position is responsible or issued. - Ensure a child-safe environment and contribute to a culture of child safety by fulfilling the responsibilities and requirements of Council's Child Safe Policy and procedures. - Adhere to and attend Council's Mandatory training.
Continuous Improvement Requirements	- Adhere to Council's Continuous Improvement Framework. - Ensure that processes and systems are fit for purpose and continuously reviewed to ensure the delivery of the best possible service to the community whilst demonstrating value for money.