

Position Description – Senior Strategic Planner

LOCATION:	LANE COVE CIVIC CENTRE
RESPONSIBLE TO:	Executive Director, NSROC
HOURS	Part-time (23-30 hours), 2 year contract.
AWARD	Local Government Award (Federal)

Position Overview

The Senior Strategic Planner will drive collaboration across member councils to identify and support the effective delivery of advocacy programs, policy advice and projects with a focus on strategic urban planning. The role will collaborate with council officers' working groups on key urban development and infrastructure planning. The role reports to the Executive Director of NSROC.

Key Accountabilities

Accountability/Deliverable	Performance Measure
Deliver Regional Policy Advice Identify emerging policy issues and community concerns. Develop insightful, evidence-based policy advice, options and solutions in consultation with member councils. Simplify complex technical information into clear, concise reports, strategies, and correspondence. Build consensus among diverse stakeholders, including council subject matter experts.	Policy advice is evidence based, concise, easily understood and timely. Positive stakeholder feedback

Accountability/Deliverable	Performance Measure
Drive Regional Collaboration and Advocacy Enhance NSROC's regional advocacy and strategic influence Engage across member councils to foster collaboration and develop regional advocacy positions. Engage with key stakeholders to: - influence Federal, State, and regional policies and programs, and - build understanding and support for the region's needs and opportunities. Collaborate with council officers' working groups on key urban development, planning, affordable housing and infrastructure advocacy and programs.	Regional priorities and positions are developed and broadly communicated. Number of high-quality submissions made Member councils support policy positions and priorities Positive impact from advocacy on government policy and programs
Build and Strengthen Relationships Facilitate collaboration among member councils through effective communication, working groups, committees, and consultations. Work as part of the NSROC team to support member councils and implement business plans, strategies and initiatives. Support the strategic planning and reporting process to deliver the Annual Report and NSROC Business Plan.	Stakeholders are responsive and engaged with NSROC projects. Key stakeholders including government and industry collaborate with NSROC to work towards proposed solutions Meetings are coordinated and minuted efficiently. Actions and milestones are delivered. Reporting requirements are met.

Key Challenges

- Identifying and balancing competing priorities in a dynamic, multi-stakeholder environment
- Navigating diverse council interests to achieve shared outcomes.

Reporting Relationships

Accountable on a day-to-day basis to the NSROC Executive Director.

Establish effective working relationships with relevant staff in member councils and other external stakeholders.

Selection Criteria

Qualifications

- Tertiary qualification in planning or related field and substantial experience in NSW planning frameworks and policies

Skills/Experience:

- Demonstrated knowledge of emerging urban planning, housing affordability and liveability challenges, and issues for the local government sector
- Demonstrated experience in the development of evidence-based policy options and advice
- Proven success in relationship building, negotiation, and cross-organisational collaboration.
- Demonstrated achievement in project delivery including development, planning and implementation.
- Demonstrated high level interpersonal, communication (written and verbal) and negotiation skills
- Ability to prioritise tasks and meet competing deadlines
- Current and valid C Class Drivers Licence.