Storeperson

Behind every Council service is a great Store person. If you are an experienced store person who is passionate about providing great customer service, and thrive in a fast paced environment this could be the role for you.

- **Full Time role fixed term until May 2027**
- **Enjoy a 9 day fortnight working with a great team**
- **Charmhaven Depot location**

About the role

Reporting to the Stores Supervisor, you will provide effective stores and warehousing services that support Council's inventory assets, facilities and equipment. You will be responsible for inventory control, plant and equipment operation, and delivering high-quality customer service to both internal and external stakeholders, while maintaining strong safety standards at all times.

This position is required to provide quality customer service and create value for the community.

Key activities of this role include:

- Receive, replenish, control, store and issue inventory and direct purchase materials in accordance with Council procedures and delegations
- Provide responsive, professional customer service and resolve enquiries or escalate issues where required
- Safely operate and maintain plant and equipment including forklifts, front end loaders, overhead cranes, stores utility vehicles and delivery trucks

To be successful in this role, you will have:

- Current NSW Class C Driver's Licence
- National High Risk Licence for the Operation of a Forklift Truck (LF) or willingness to obtain within the first three months of employment
- Evidence of competency of the operation of a Front End Loader (LL) or willingness to obtain within the first three months of employment

- NSW WorkCover General Construction Induction Card or equivalent OR willingness to obtain within the first three months of employment.

You will also have:

- Recent experience in a stores or warehousing environment
- Experience using computerised inventory management systems
- Strong customer service skills and a team-focused approach

Offer Details

The commencing salary for this position is up to $68.7K. Central Coast Council also provides progression opportunities for employees to progress up to the maximum salary of $79.6K on completion of assessment of skills and performance plus 12% superannuation and Level 1 Adverse Working Conditions allowance.

- We have a temporary full-time role available
- This role will be able to access a 9 day fortnight
- This role is located at the Charmhaven Depot

Want to know more?

The contact person for this role is **Lee Rosen, Stores Supervisor** You can contact **Lee** on **0418 402 384**.

This position will close for applications at **midnight on Sunday, 22 November 2026.**

We will not accept unsolicited resumes or applications being presented by recruitment agencies.



Extra benefits

At Central Coast Council we provide team members with a range of extras that help them balance their life when they need it. Fitness Passports give access to a range of gyms. And an Employee Assistance Program that offers a range of wellbeing initiatives to help you and your immediate family.

Other extras include:

- Long service leave after 5 years of continuous service
- Free flu vaccination program
- Time provided for you to do annual skin cancer screening, Breast screen and blood donations
- Access to professional development with career development and learning programs through various platforms
- We reward and recognise our staff with our Cheers program
- Novated leasing partnerships.

Central Coast Council is ideally located on the northern fringe of Sydney and just an hour's drive from Newcastle, the Central Coast offers one of the best places in Australia to live and work. The Central Coast is one of the fastest growing regions in NSW, the third largest Local Government Area (LGA) in NSW and the 6th Largest LGA in Australia.

Central Coast Council is committed to the goals of equal opportunity employment. We aim to provide a work environment for our employees that fosters equity, diversity and respect.

Council is committed to providing safe environments that protect the physical, emotional, cultural and social wellbeing of children on the Central Coast.

Council may create an eligibility list from this recruitment process and may utilise this eligibility list to fill other permanent or temporary vacancies.

How to apply

We have put together some additional resources to help you apply for a role at Central Coast Council.

By completing and submitting this online application you confirm that any information that you provide in this application is true and correct and acknowledge that any offer of employment may be withdrawn should the information that you have provided in support of your application be shown to be false.

You also consent to employment screening checks being conducted where appropriate. This may include associated checks including reference checks, Working with Children Check, Entitlement to Work in Australia, employment history and an Australian Federal Police Check, as well as substantiation of educational qualifications, industry memberships, previous Central Coast Council employment history and association with professional bodies.

You also acknowledge that you will be required to provide proof of eligibility (including photo identification) to work in Australia if selected for an interview.

To lodge your application, please follow these steps:

1. Click to apply
2. Answer the online questions
3. Attach your resume
4. Attach your qualifications and licences.

Once your application is successfully lodged you will receive an automated response sent to your e-mail address. If a response is not received this means that your application has not been successfully submitted and you will need to lodge another application.

If you require assistance to lodge your application please contact our Talent Acquisition team by emailing recruit@centralcoast.nsw.gov.au to discuss what reasonable adjustments you may need. If you are deaf, hearing or speech impaired, you can contact us through the National Relay Service TTY call 133 677 or Speak & Listen 1300 555 727.

Applicants who are selected for interview will be contacted by phone or e-mail.

You will have the ability to save your application as you go using the 'Save Application' button. You can start an application and return to it later via the automatic follow-up email once you have the time and required information at hand to finalise your application.

If you don't have access to a computer or electronic device, you can lodge your application at any of Council's Library locations. Pre-book a free 1-hour computer timeslot by contacting your nearest library https://www.centralcoast.nsw.gov.au/libraries/our-branches or ask at the enquiry counter.



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