



Coordinator Open Spaces Strategy

Permanent Full Time

Are you looking for a rewarding career where you can grow and develop while having the benefit of living in an idyllic North Coast location? Here at Clarence Valley Council, we strive to be a progressive employer that offers a rewarding and flexible work environment. Our vision is to create a community full of opportunity and our workforce is where we start to achieve our community aspirations.

Located in the Northern Rivers of NSW, we cover 10,441 square kilometres with the three major community hubs of Grafton, Yamba and Maclean. We are one of the biggest employers in the Valley and can offer you a rewarding career and a new lifestyle. Our goal is to be the employer of choice in the Valley, creating opportunities for those who live here already and for those who want to move here.

We are in an exciting period of transformation with a focus on employee engagement, satisfaction and delivering exceptional services and facilities for the community.

So come and join the team while enjoying all that Clarence Valley has to offer you and your family.

Learn more about living in the Clarence Valley [here](#)

What you need to know...

- permanent full time - 70 hours per fortnight
- the package: \$108,853 to \$129,809 plus superannuation per annum
- location: South Grafton, NSW
- flexible work options for a healthy work/life balance
- enjoy the benefits of flex time
- access to leaseback vehicle
- access to fitness passport

About the role

Are you passionate about creating public open spaces that improve community wellbeing?

Clarence Valley Council is seeking an experienced and motivated professional to lead the strategic planning, development and delivery of initiatives that enhance our diverse network of parks, sporting facilities, open spaces and community infrastructure.

Working within the Open Spaces & Facilities team, you will coordinate the development of strategies, masterplans, asset management plans and capital works projects that help shape the future of open spaces across the Clarence Valley. You will also work closely with community groups, government agencies, contractors and internal stakeholders to deliver practical and sustainable outcomes for our communities.

About You

You will be a collaborative and solutions-focused professional with experience in open space planning and management. You will possess strong communication, stakeholder engagement and project delivery skills, together with the ability to translate strategic priorities into practical outcomes.

Why Join Us?

Shape the future of parks, recreation facilities and open spaces across the Clarence Valley.

Lead projects that create lasting benefits for our communities.

Work within a supportive and collaborative team environment.

Access to a leaseback vehicle as part of the role.

Enjoy the lifestyle benefits of living and working in the Clarence Valley.

Apply Now

If you are looking for a rewarding role where you can combine strategy, planning and project delivery to create great places for our community, we encourage you to apply.

Download the Position Description for detailed information on the role, responsibilities, selection criteria and employment conditions.

Contact

Rachelle Passmore, Manager Open Spaces & Facilities on 02 6640 3532

Closing date

Tuesday 20 October 2026 at 11.30 pm (NSW time).

Other important information

This position is located at Council's Rushforth Road Works Depot however, this may change should business needs identify other work locations to be more appropriate to deliver our services in the future.

A probation period applies to this position.

How to apply

All applications must be lodged online via Council's website www.clarence.nsw.gov.au

For this application you will be required to:

- address essential selection criteria from the position description
- address desirable selection criteria from the position description
- supply a resume
- supply a cover letter
- supply relevant certificates and licences.

For further information about the selection process including tips on how to address the selection criteria please refer to the Careers page on www.clarence.nsw.gov.au

***Council is an EEO employer and First Nations people are encouraged to apply.
Council also recognises the skills and attributes of veterans and welcomes applications from ex-service personnel.***