

Information Pack

Irrigation Maintainer

Your application must be lodged online – [City of Rockingham Jobs List](#)

Applications are open until the City receives a suitable pool of applications be received before this date. This means that applications will close without notice, so if you are interested, please apply as soon as possible.

Selection criteria apply to this vacancy

You will be required to provide your response to each criterion during the online application process.

"Refer to Resume" is not regarded as a response; your application will be regarded as incomplete and it will not proceed.

If you identify as a person with disability and require adjustments throughout the recruitment and selection process please contact the Recruitment Team via email at jobs@rockingham.wa.gov.au or phone 08 9528 0333. We're happy to discuss options to assist you e.g. we can provide alternate formats for application forms, or alternate methods of applying.

Employment Conditions

Location	City of Rockingham Depot, Crocker Street, Rockingham
Agreement	City of Rockingham Outside Workforce Industrial Agreement 2023, or its successor
Salary	\$1,488 per week (gross) which incorporates all allowances and loadings including the adverse conditions allowance
Tenure	Permanent, Full Time
Hours of Work	An average of 38 hours per week, worked Monday to Friday. The City offers flexible working hours, enabling employees to work a 9-day fortnight (ie 76 hours worked over nine (9) days with the 10 th day rostered off). Hours will normally be worked from 6.30am to 3.30pm (summer), and 7am to 4pm (winter).
Superannuation	12% with the option to co-contribute up to 5%
Annual Leave	Four weeks per annum
Sick Leave	76 hours per annum, accrued on a monthly basis
Long Service Leave	13 weeks of long service leave after 10 years of continuous local government service, transferable between all Local Government Authorities in Western Australia
Probationary Period	Three months; may be extended to six months
Integrity assessments that form part of our recruitment process	If your application progresses beyond interview you will be required to: • Provide referee details so we can conduct reference checks; at least one referee must be a current or immediate past supervisor or manager. We do not contact your referees until you give us consent to do so. • Obtain a Police Clearance – this is an online process and you will be contacted by our provider. The cost of the check is paid by the City. A prior conviction is not an automatic barrier to employment with the City. The Human Resource Development team and Director will assess each case on merit. • Participate in a medical assessment (including a drug and alcohol screen); the cost of this will be met by the City. The assessment will focus on the Functional and PPE Requirements identified in the position description so it is important you read and understand these. If you are unable to fulfil any of the requirements you need to be aware this could eliminate you from consideration for the position. • During employment, regular assessments against the functional and PPE requirements of the role (as outlined in the position description) are mandatory for this role.

**Personal Protective
Equipment (PPE)**

PPE requirements are specified in the position description. In applying you are confirming:

- you are able to wear all PPE identified in the position description when performing tasks associated with this role
 - you are able to comply with the City's requirements in terms of long/long PPE (long pants, and long sleeved shirts).
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Position Description



Title:	Irrigation Maintainer
Tenure:	Permanent, Full time
Division:	Asset Services
Level:	5 Outside Workforce Industrial Agreement General Classification

RESPECT – our Values Statements

Recognition – We encourage positive feedback, recognising and celebrating each other's contribution and achievements, no matter how small

Ethics – We know the difference between right and wrong, and recognise the importance of honesty and ethical behaviour

Service – We always aim to deliver excellent service to our customers, stakeholders and fellow staff

Professional Development – We commit to learning and training activities that assist our personal and professional development, and create pathways for promotion within the organisation

Empowerment – We make considered and informed decisions supported by training, encouragement and being able to learn from our experiences

Communication – We expect to be kept informed about important issues and we commit to always listening, asking questions and sharing information

Teamwork – We work together both within and across teams, help out whenever we can, and understand that it's not just about 'our team'



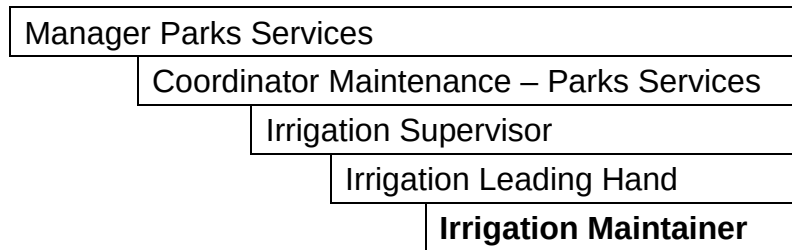
Position Objective

Efficiently maintain and improve irrigation assets to maximise system performance in the City of Rockingham in accordance with Council's standards and procedures

Organisational Relationships

Reporting to:	Irrigation Parks Services
Responsible for:	Nil
Membership of:	Parks Services Team
Liaison with:	Supervisor, City of Rockingham teams and Parks Services customers and other stakeholders

Organisational Chart



Key Responsibilities

Irrigation Operations

- Test and maintain irrigation systems to provide consistent operational performance
- Initiate repairs, improvements, additions and alterations to maximise operational efficiency of irrigation systems
- Undertake irrigation programming to ensure watering schedules are maintained to provide for horticultural requirements and groundwater usage is within the Department of Water and Environmental Regulation allocations
- Provide technical support and guidance for staff and contractors under limited direction of immediate supervisor
- Promote a safety first culture, by adhering to established occupational safety and health systems and processes
- Provide manual labour and/or operate machinery as required to maintain irrigation systems
- Be responsible for own productivity and efficiency and assuring quality of work maintains industry benchmarks
- Be responsible for materials, tools, equipment and plant in the employee's use and for others under their supervision
- Ensure routine daily maintenance and records of vehicle, plant, tools and equipment are undertaken and defects reported
- Foster a community focussed and service orientated culture amongst the team
- Use initiative and make technical and operational decisions relative to own work

Administration

- Record and diarise daily work activities
- Complete Take 5's when commencing new works or tasks
- Complete daily timesheet and submit to Supervisor
- Respond to onsite public enquiries regarding operational works
- Report on workplace hazards and workplace faults

Customer Service

- Foster, advocate and implement the City's Customer Service Commitment
- Through the delivery of outstanding service, establish a reputation of customer service excellence throughout the organisation

Corporate Compliance

- Maintain safe and compliant work practices in accordance with the City's Code of Conduct, Work Health and Safety (WHS) legislation, Risk Management, Contract Management, Project Management, Procurement and Recordkeeping Frameworks and all other relevant Council policies, standards and procedures
- Identify and report on operational risk in accordance with the Risk Management Framework
- Demonstrate a commitment to WHS and the assessment/management of safety risk that is consistent with the WHS Roles and Responsibilities Framework

General

- Foster, advocate and implement the City's RESPECT Values Statements
- Perform other duties as directed when appropriate to the scope and level of this position
- Promoting best practise and quality improvement programmes and activities within the team

Functional Requirements of the Job

Physical Demands (N) Never: 0% (R) Rare: 1-5% (O) Occasional: 6-33% (F) Frequent: 34-66% (C) Constant: 67-100% (Rep) Repetitive							
Functional Demands	N	R	O	F	C	Rep	Comments
Sitting			X				Required when driving to and from tasks
Standing				X			Work is completed outdoors so surfaces are often varied and include bitumen, gravel, grass, sand, dirt, mud, paving and concrete.
Walking					X		
Lying		X					Required when complete valve changes.
Trunk Flexion			X				Required when completing shovelling duties and repairing/replacing mainline pipes and water valves.
Pushing			X				Crowbar (8kgs), cabinet door (1kg). Pushing force would also be required when digging with a shovel and/or crowbar.
Pulling			X				Crowbar (8kgs), cabinet door (1kg)
Crawling		X					May be required during sprinkler or valve repairs.
Kneeling/Squatting			X				Squatting and kneeling is required to inspect inside cabinets, when repairing/ replacing the mainline pipes and during sprinkler and valve repairs.
Forward Reaching			X				Dynamic forward reaching is required to operate vehicle controls when driving and to collect tools and equipment from the vehicle.

Physical Demands (N) Never: 0% (R) Rare: 1-5% (O) Occasional: 6-33% (F) Frequent: 34-66% (C) Constant: 67-100% (Rep) Repetitive							
Functional Demands	N	R	O	F	C	Rep	Comments
Overhead Reaching		X					Required when collecting stock from the shed or removing pipe off the top of the vehicle.
Grasp				X		X	Hand function is required to measure pipes when repairing/replacing mainline pipes, using the key to unlock/lock the cabinet. Hand dexterity is required when making notes with a pen and paper and repetitive rotation of the forearm and wrist are required during sprinkler and valve repairs.
Fine Motor					X	X	
Neck Rotation				X			Dynamic neck movements in all directions when driving and to assess environments.
Trunk Rotation			X				Required during all shovelling tasks and repairing mainline pipes.
Climbing		X					Climbing required to access and egress the work vehicle.
Foot Movement			X				Pedal use to operate vehicle.
Lifting (Floor to Waist)			X				Mainline pipes (4-5kgs), Shovel (3kgs), safety cones (1kgs), irrigation fittings (2-5kgs)
Lifting (Waist to Shoulder)			X				Mainline pipes (4-5kgs)
Lifting (Overhead)		X					Mainline pipes (4-5kgs)
Carrying			X				Crowbar (8kgs), shovel (3kgs), mainline pipes (4-5kgs), irrigation fittings (2-5kgs)
Hand/Arm Vibration	X						
Whole Body Vibration	X						

Requirements of the Job

Essential

- Knowledge in how to operate and program a variety of irrigation control systems
- Knowledge of how to maintain commercial irrigation systems
- Knowledge of irrigation water budgeting
- Knowledge of irrigation plan reading
- Knowledge and skilled in irrigation fault finding
- Self-motivated and able to work independently or in a team
- Ability to prioritise tasks and manage time effectively
- Sound written and interpersonal communication skills
- Sound literacy and numeracy skills
- Sound understanding of workplace health and safety obligations

Desirable

- Knowledge of municipal or commercial parks and gardens maintenance practices
- Understanding of irrigation hydro zoning
- Knowledge of central irrigation control systems
- Knowledge of irrigation design

Experience

Essential

- Experience in commercial irrigation maintenance
- Experience with programming irrigation controllers and water budgeting
- Experience diagnosing system faults including valves, solenoids, and wiring
- Technical experience in reading plans, including horizontal and vertical dimensions

Desirable

- Experience in commercial irrigation construction
- Relevant practical experience in the landscape/amenity horticulture industry
- Experience in diagnosing bore and pump faults

Qualifications, Certification and Licences

Essential

- Certificate III in Irrigation Technology or equivalent; or demonstrated substantial relevant experience and knowledge in the field of irrigation maintenance
- Current 'C' class driver's licence
- Construction Induction Training (White Card)

Desirable

- Provide First Aid Certificate
- Traffic Management Certification
- Restricted electrical licence

Scope of Position

- Works under the general direction of the Delegated Supervisor
- Prioritises own work to ensure all tasks are performed within a satisfactory timeframe
- Exercises initiative and/or judgment within clearly established procedures and guidelines
- Provide direction and advice to apprentices and trainees

Certification

Approved by	Manager Parks Services	Date reviewed	October 2026
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Submitting Your Application

The following information will assist you in preparing your application. All applications are reviewed by a selection panel which determines the candidates who are the strongest overall match to the requirements of the position. The selection panel will base its decision on the information you provide.

Canvassing of elected members will eliminate you from the recruitment process.

Curriculum Vitae or Resume (Required)

This summarises your work history and should start with the most recent or current position. You should include employment dates (months), details of duties, and highlight your achievements in each job.

You should also include your qualifications and training achievements. Be sure to include any study you are currently undertaking and membership of professional bodies.

It is also beneficial to outline any activities you have undertaken outside of work that are relevant to your application.

Selection Criteria (Required)

The selection criteria relevant to this role are specified in the advertisement and you must address these as part of your application.

If you do not address the selection criteria, your application will be regarded as incomplete and it will not proceed.

Covering Letter

You may wish to summarise your application and emphasise your strengths and achievements that are relevant to the role.

Referees

Referees should be contacted for approval before listing them in your curriculum vitae. It is preferable that at least one referee be a current or recent supervisor/manager.

Provide names, work addresses and contact telephone numbers of referees.

Only referees who are able to comment on your work experience (preferably against the Requirements of the Job) should be included.

Qualifications, Certificates, References, etc.

Please do not send original documents. You may attach photocopies of relevant qualifications, certificates, references, etc. to your application.

If you are the successful candidate, we will need to sight original qualifications and/or verify conferral of the qualification.

Some positions require you to have a current Working With Children Check; this will be stated in the **Requirements of the Job** section of the position description. You must pay for the Check, and the City will not reimburse costs.

If you have any queries

Please contact a member of the Human Resource Development Team.

jobs@rockingham.wa.gov.au
