

Maintenance Officer - Facilities

Job No: 1263
Location: Chinchilla
Level: WDRC Non-Operational Staff Certified Agreement Grade 6
Status: Permanent/Full Time

Western Downs Regional Council has been awarded the Large Employer of the Year award at the Darling Downs South West Region Queensland Training Awards for 2019, 2021, 2022, 2023 and 2024.

Be part of a team that make a real difference within the communities we serve. Our mission drives us, and we want you to be part of the journey.

Experience Western Downs It's the people that make it

The Opportunity

The Facilities Maintenance Officer is responsible for undertaking maintenance and repair (both planned and reactive) of Council owned facilities and assist with procurement, coordination and delivery of maintenance and renovations by contractors.

The role is also responsible for providing professional technical advice and guidance to community groups, contractors, assisting pool lessees and other

staff to ensure that operational requirements, construction and maintenance works are completed as per approved plans and schedules and within approved budgets. Further, where appropriate, you will work within your professional capabilities to deliver works that enable cost savings for Council.

This role encompasses a range of duties and responsibilities which may vary as directed by Council. The key ones include:

- Undertaking repairs, maintenance, replacements and modifications of Council buildings and campgrounds in an efficient and cost-effective manner using skills across a variety of trades, in a range of work environments, including 'dirty' work;
- Assessing requested works and prioritising CRM's logged for service, recommending and procuring internal and contracted treatment options, including timely and cost-effective resolution of urgent maintenance issues;
- Identifying and resolving issues with a range of equipment at various facilities, including heated aquatic centres, lifts and large HVAC systems.

About Yourself

A person in this position will need to hold a relevant Trade Qualification in Carpentry, OR be able to demonstrate equivalent related experience in building and/or building maintenance. It is also highly desirable for the successful candidate to have:

- QLD Construction White Card
- Bobcat and/or Elevated Work Platform tickets; and
- MR Drivers Licence.
- Aerodrome Reporting Officer and Aerodrome Radio Operator Training

The Benefits of Working for WDRC:

Work / life balance

We understand the importance of balance. Enjoy flexible work arrangements and wellness programs designed to keep you at your best.

Superannuation

In addition to your annual salary, Council will contribute twelve (12) per cent, including the superannuation guarantee contribution.

Growth Opportunities

We invest in your growth. Whether it's skill development, mentorship, or career advancement, we've got you covered.

Access to Corporate Health Plan

Take care of yourself and join one of our Corporate Health Plans to improve life.

Health & Wellbeing program and Mental Health Support

Change your lifestyle and live better with healthy ideas. Be your best possible self with provided support and information.

Access to free Employee Assistance Program & confidential counselling

Reach out to someone confidentially if you are experiencing any concerns or problems.

Salary Packaging Available

Restructure your salary to work for you to pay for everyday living expenses such as Motor Vehicles, Superannuation, Remote Area Housing (Rent), Fuel, Gas and Electricity.

Allowances Available (if applicable)

Allowances such as Locality Allowance may be applicable to your position.

Leave Loading

You will receive 17.5% leave loading on top of your base rate of pay, while you are on Annual Leave.

Uniforms and PPE

Uniforms and Personal Protective Equipment (PPE) provided.

Job security in a local government position

Feel secure working for an organisation who believes in strong foundations of respect, balance, communication, teamwork, accountability and leadership.

Relocation Assistance

Relocation assistance of up to \$5,000 may be provided to the preferred candidate if relocating to the Western Downs Region.

Living & Working in the Western Downs:

[Experience Western Downs](#)

If you are looking to join an innovative and dynamic company, that provides staff with a work life balance and opportunities for growth with state of the art mentoring from professionals within its team, this may be the role for you. Be part of the community you serve. **TOGETHER WE MAKE A REAL DIFFERENCE.**

Applications close at midnight on Wednesday 16 September 2026

Additional Information

The recruitment process may include candidates undergoing a pre-employment medical including drug and alcohol testing.

WDRC reserves the right to close or withdraw vacancies before the advertised closing date, or extend the closing date, without prior notice.

Applicants must have the legal right to work in Australia. Applicants who hold a valid Australian work visa are encouraged to apply.

How To Apply

To view the position description please click the Job Attachments tab, located next to the Advertisement tab at the bottom of the page. If you wish to be considered for the position, click the Apply button and complete your application as required.