POSITION DESCRIPTION

Position Title:	Electrician
Position Number/s:	INF-148
Employment Type:	Full Time, Permanent
Agreement:	Charters Towers Regional Council Union Collective Certified Agreement 2023
Award:	Queensland Local Government Industry (Stream C) Award – State 2017
Classification:	C10 – C8
Directorate:	Infrastructure Services

POSITION OBJECTIVE

This position will be required to undertake electrical duties on Council infrastructure which includes but is not limited to commercial and industrial electrical work on buildings, facilities, water and wastewater treatment plants and pump stations, as well as associated equipment to ensure the provision of efficient and effective services to Charters Towers Regional Council.

ORGANISATIONAL RELATIONSHIPS

Reports to: Electrical Leading Hand

Directly Supervises: Nil

ORGANISATIONAL VALUES

DELEGATIONS

In accordance with Charters Towers Regional Council's Register of Delegations

CHARTERS TOWERS
REGIONAL COUNCIL

POSITION DESCRIPTION

KEY RESPONSIBILITIES

1. Undertake a broad range of electrical tasks generally related to Council's water and wastewater infrastructure as well as its buildings and facilities. Work includes risk assessments, new installations, fault finding, maintenance and repairs of electrical systems.
2. Liaise and communicate with Council staff and members of the community.
3. Participate in on the job or trade related training as appropriate.
4. Participate in an On Call roster with other trade staff as required.
5. Undertake allocated tasks effectively and efficiently within established time objectives as required and directed.
6. Comply with Council's Workplace Health and Safety (WHS) Management System including; WHS policies, Safe Work Method Statements (SWMS), procedures and lawful instructions or directions given in the workplace. Employees must comply with their obligations under the *Work Health and Safety Act 2011*. These obligations include reporting of injuries, incidents and hazards, not to wilfully injure yourself or someone else and wearing and maintaining personal protective equipment according to Council procedure.
7. Comply with reasonable and lawful directives given in the workplace and undertake any other duties associated with the role, as reasonably directed and within the scope of the requirements of the role.

POSITION REQUIREMENTS

| Knowledge, skills and abilities |

Essential:

- Demonstrated trade experience in the electrical services industry.
- Demonstrated experience with fault finding on complex electrical systems.
- Good organisational skills, effective time management and the ability to determine work priorities.
- The ability to work under minimal supervision, either individually or as part of a small team.
- Good verbal and written communication skills including the ability to liaise and negotiate with a wide range of people at all levels.
- Ability to safely operate a variety of handheld tools, plant and equipment.
- Ability to meet the physical requirements of the position.
- Ability to participate in an afterhours on call roster.

Desirable:

- Demonstrated experience within the water and wastewater industry.
- Previous experience working in Local Government or public sector organisations.

| Education/Qualifications |

Essential:

- Electrical Trade Qualifications (such as Certificate III Electrotechnology Electrician QLD).
- General Safety Induction Certificate (Construction Industry) "Blue/White Card".
- Low Voltage Rescue Qualification.

Desirable:

- Qualifications in Instrumentation and Control or equivalent.
- Certification to Enter and Work in Confined Spaces.
- Certification for working at heights.
- First Aid and CPR Accreditation.

| Licences |

Essential:

- Possession and maintenance of a current Queensland 'C' Class Driver Licence.
- Electrical Work Licence (QLD).

Desirable:

- Possession and maintenance of a current Queensland 'HR' Class Driver Licence.
- Possession of a current High-Risk Elevated Work Platform licence.
- ACMA Accredited Cabling Licence.

PHYSICAL REQUIREMENTS/POSITION ENVIRONMENT

- This position requires the incumbent to undertake field work that may be exposed to inclement weather.
- The incumbent must have the ability to carry out the physical requirements of the position – manual handling, physical labour, entering confined spaces.
- This position may be required to work weekends and/or overtime as directed.
- This position may be required to work and camp overnight at Council regional centres.

Council is committed to providing and maintaining a safe and healthy workplace. This includes taking all steps that are reasonably practicable to prevent the spread of preventable occupational diseases. In accordance with Council's P0199 Vaccinations and Health Monitoring Procedure, positions exposed to occupational diseases will be subject to the Workplace Immunisation Program.

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POSITION DESCRIPTION AUTHORISATION

Position descriptions cannot provide a definitive list of duties and responsibilities. This position description is subject to change from time to time as Charters Towers Regional Council may be developed or restructured. Any such reorganisation of duties shall be the subject of discussion with the position incumbent.

Supervisor: _____ **Signature:**_____
(Name)

Date:_____

Manager:_____ **Signature:**_____
(Name)

Date:_____

POSITION ACCEPTANCE

I accept the Position Description as stated above and acknowledge that it may require amending or updating periodically due to changes in responsibilities or organisational requirements. Changes to position descriptions will be in accordance with the position classification and consistent with the purpose for which the position was established.

Incumbent:_____ **Signature:**_____
(Name)

Date:_____