

Welcome to the ISAAC REGION



POSITION TITLE

POSITION DESCRIPTION

Position Title	Parks Maintenance Officer
Directorate	Infrastructure Services
Department	Parks and Recreation
Position No.	52,227.00
Classification	Stream B Level 3 to 5
Awards Stream	Queensland Local Government Industry (Stream B) Award - State 2017
Reports To	Team Leader – Parks and Recreation
Last Review Date	September 2023

ORGANISATION SUMMARY:

OUR VISION:	Helping to energise the world. A region that feeds, powers and builds communities, now and for the future.
OUR GOAL:	To pursue long-term sustainable futures for Isaac's communities.
OUR VALUES:	Community Focus Teamwork Caring Positive Work Ethic

We're a region unique in charm and a character-growing attraction for many keen to explore the road less travelled. It's a place where traditional country qualities live on within modern, vibrant communities.

Isaac Regional Council plays a role to ensure our communities have a long sustainable life, so it continues to be a great place to raise a family and to find new or old passions.

Our public spaces are valued and activated, our communities' lifestyles and wellbeing are prioritised, and our individual and collective identities are celebrated.

We need to use new ideas in everything we do because of the fast changes happening all over the world.

This helps us deal with changes and provide the best service. As a Council, we will continue to maintain a clear and balanced vision for the future that shapes all our decisions as we feed, build and power communities.

DEPARTMENT SUMMARY:

The Engineering and Infrastructure Directorate ensures an integrated approach to internal organisational services across the organisation. The Parks and Recreation Department is responsible for the care and

maintenance of township parks, sportsgrounds and open space areas through the delivery of operational works such as mowing, edging, cleaning, pruning, blowing etc.

POSITION SUMMARY:

The Parks Maintenance Officer is responsible for carrying out grounds maintenance of community usage areas including sportsgrounds, parks, open space and cemeteries for the Engineering & Infrastructures across Isaac Regional Council. They are also responsible for the repair, maintenance and upgrades of Parks and Recreation irrigation systems.

DUTIES:

1. Undertake installation, general inspections, repair and maintenance of irrigation systems.
2. Undertake general maintenance and gardening for Council's parks, sportsgrounds, open space areas and buildings including mowing, whipper snipping, blowing, spraying, irrigation and graffiti removal.
3. Planning of basic irrigation systems within a project scope, and within the limits of the employee's skills, competence and training.
4. Report on the irrigation system and its performance.
5. Operate and maintain plant and equipment for maintenance, gardening and irrigation requirements.
6. Report damage and work requirements.
7. Use of tradesman hand and electrical tools, construction tools, chainsaw and pole saws.
8. Working as a member of an effective team with the ability to work unsupervised.
9. Liaising with members of the public in a courteous, friendly and professional manner.
10. Undertake any other duties as reasonably directed within the limits of the employees skills, competence and training.

KEY COMPETENCIES:

1. Relevant certification for the operation of plant and equipment, horticulture and poison operations or willingness to obtain.
2. Minimum twelve (12) months' experience is essential.
3. Proven sound knowledge and experience of various irrigation system elements through explanation, previous employment job tasks or references.
4. Knowledge and use of automated irrigation systems, travelling irrigators, sucker vac machines and pumps.
5. Knowledge and experience in basic mechanics, general maintenance and gardening
6. Sound level literacy and numeracy skills.
7. Personal initiative, motivation and drive, with demonstrated ability to work autonomously to achieve work outcomes.
8. Good fitness level, with a demonstrated ability to complete position requirements.
9. Demonstrated ability to work in multi-disciplinary work teams.

Qualifications

Mandatory – this role requires the possession of:

1. Construction White Card (Construction Industry)
2. C Class Open Australian Drivers Licence.

Desirable

1. Mini excavator competency ticket (desirable).
2. Experience working with and monitoring AC and DC system controllers

DELEGATED AUTHORITY AND ACCOUNTABILITY:

Delegations as detailed in Council's Delegation of Authority register.

EXTENT OF AUTHORITY:

Position exercises a degree of autonomy and works under general direction with the freedom to act within established policies practices. The position must understand that their powers are limited to their delegated authority and know and comply with any authority and obligation that comes with their powers.

CERTIFICATION:

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

	EMPLOYEE	DEPARTMENT MANAGER
Name		
Signature		
Date		