



Programming Officer – Youth and Young Adults



Permanent part-time (30 hours per week)

Salary \$84,843 - \$100,894 per annum (pro rata) + 12% super

Benefits

- Health and Wellbeing program
- Superannuation co-contribution options for eligible employees
- 17.5% leave loading
- Access to Fitness Passport

Organisational Overview

Join a team deeply committed to community, culture and care. At the City of Fremantle, Community Development roles focus on truth-telling, social justice, access and inclusion, youth empowerment, reconciliation and positive ageing. From supporting mob through our Reconciliation Action Plan to mentoring young Change Makers, your work will uplift people across Walyalup.

You'll collaborate with like-minded staff who value listening, relationships, and shared purpose. Whether you're driving projects or supporting policy change, your work will have meaning, be grounded in Boodjar, shaped by community voice, and backed by a City that walks alongside you.

The City of Fremantle is currently seeking to appoint a Programming Officer. Are you passionate for a better future for young people in the Fremantle / Walyalup area? This is a great opportunity to build capacity, create change and inspire a diverse cohort of young people with your positive energy, and willingness to consider new ways of working with young people across a diverse portfolio

Key Responsibilities

- Develop, implement and evaluate programs and projects that enable engagement and participation of young people in local cultural life.
- Engage with and strengthen relationships across diverse youth networks and opportunities, supporting youth leadership, participation and active citizenship
- Actively engage in partnership development with agencies and service providers to facilitate and support youth-determined activities.
- Promote and market Youth programs, events and initiatives and evaluate effectiveness.

To be considered for this position, you will need

- Experience in the design, delivery and evaluation of programs that support youth participation and inclusion.
- Strong relationship building skills and experience working with community organisations, schools and service providers.
- Knowledge of contemporary youth issues and the ability to engage diverse young people through co-design approaches.
- Strong communication, organisational and reporting skills, including program monitoring and evaluation.

Qualifications and Requirements

- Tertiary qualification in community development, social services or equivalent relevant experience.
- Current WA "C" class driver's license (or equivalent).
- Willingness to undertake National Police Clearance and Working with Children Check.
- Working with Children Check (or ability to obtain).
- Senior First Aid Certificate (or ability to obtain).

The City of Fremantle promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. The City encourages people of all ages, genders, and abilities, Aboriginal Australians and people from culturally diverse backgrounds to apply for this job.

If you have any access needs that may require reasonable adjustments to allow you to fully participate in the application and interview process, please get in touch with the contact below. If you are an Aboriginal person or a person with a Disability who would like assistance with your application, please contact the Jobs and Skills Centre on 136464.

Application Instructions

Click Apply to be directed to our website and submit your application. Navigate to Job Attachments to view position description and Application Instructions.

Applicants should provide a current curriculum vitae and a two-page (maximum) cover letter in .pdf format. You do not need to address the selection criteria. Your CV and cover letter should demonstrate how your skills and experience make you a suitable candidate for the advertised position. The estimated closure date is **5pm on Sunday October 18** but we reserve the right to close the ad prior to this date.

To discuss this opportunity in more detail please contact **Tom Wood on 9432 9643**

Applicants must have the right to work in Australia.

The City of Fremantle acknowledges the Whadjuk people as the Traditional Owners of the Walyalup/Fremantle area, and we recognise their cultural and heritage beliefs are still important today.