

POSITION DESCRIPTION

Position Title:	Plumber
Position Number/s:	INF-129, INF-132
Employment Type:	Full Time, Permanent
Hours of Work	76 hours per fortnight, nine (9) day fortnight
Agreement:	Charters Towers Regional Council Union Collective Certified Agreement
Award:	<i>Queensland Local Government Industry (Stream C) Award – State 2017</i>
Classification:	BT2 – BT3
Directorate:	Infrastructure Services

POSITION OBJECTIVE

This position will be required to undertake a range of plumbing and drainage duties, relating to the construction, installation and maintenance of Water & Wastewater and Infrastructure Services across Council.

ORGANISATIONAL RELATIONSHIPS

Reports to:	INF-133 Plumbing Team Leader
Directly Supervises:	Nil

ORGANISATIONAL VALUES



OUR VALUES

We are a *Community* focused
Team who are *Respectful*
and *Consistent*

DELEGATIONS

In accordance with Charters Towers Regional Council's Register of Delegations

POSITION DESCRIPTION

KEY RESPONSIBILITIES

1. Undertake a broad range of plumbing and drainage works related to the maintenance and construction of Council's water and wastewater systems across the local government area.
2. Provide practical technical advice to internal and external stakeholders on plumbing and drainage installation, maintenance and defects within the incumbent's licence, competence and delegated authority, and complete work in accordance with applicable legislation, codes, standards and Council procedures.
3. Assist the Plumbing Team Leader to prioritise and coordinate planned and reactive plumbing and drainage installation and maintenance work, and promptly report resource, safety or scheduling issues.
4. Participate and contribute to regular planning meetings to provide information to the Plumbing Team Leader on the condition of Council assets and equipment and report any identified defects.
5. Maintain the licences, qualifications, competencies and authorisations required for assigned duties, and participate in toolbox talks, training and competency reassessments.
6. Required to participate in the rostered on-call arrangements and undertake reasonable overtime, call-outs and emergency response in accordance with the certified agreement, award, fatigue-management controls and Council procedures.
7. Supervise and provide technical direction to Plumbing Team Members and Trades Assistants to ensure work is completed safely, efficiently and to the required standard.
8. Comply with Council's Workplace Health and Safety Management System including; WHS policies, SWMS, procedures and lawful instructions or directions given in the workplace. Employees must comply with their obligations under the *Work Health and Safety Act 2011*. These obligations include reporting of injuries, incidents and hazards, not to wilfully injure yourself or someone else and wearing and maintaining personal protective equipment according to Council procedure. Supervisors also have obligations to ensure consultation takes place for issues and changes that may impact safety.
9. Comply with reasonable and lawful directives given in the workplace and undertake any other duties associated with the role, as reasonably directed and within the scope of the requirements of the role.

POSITION REQUIREMENTS

| Knowledge, skills and abilities |

Essential:

- Demonstrated knowledge of construction and maintenance technicals relevant to water & wastewater infrastructure.
- Demonstrated post-trade experience undertaking commercial and domestic plumbing and drainage installation, fault-finding and maintenance.
- Sound knowledge and understanding of Work Health & Safety requirements.
- Demonstrated experience in plumbing and pipe laying, preferably with a general knowledge of the operation and maintenance of local government water supply and wastewater systems.
- Demonstrated working knowledge of the *Plumbing and Drainage Act 2018*, *Plumbing and Drainage Regulation 2019*, National Construction Code Volume Three (Plumbing Code of Australia), Queensland Plumbing and Wastewater Code, relevant Australian Standards, and Council permit/notifiable/minor-work procedures.
- Sound understanding of the *Water Supply (Safety and Reliability) Act 2008*.
- Good organisational skills, effective time management and the ability to determine work priorities within a team environment.
- Sound verbal and written communication skills.
- Ability to follow written procedures and interpret documentation, including the ability to accurately record data and prepare for work notes.
- Ability to participate in an afterhours on call roster.

POSITION DESCRIPTION

| Education/Qualifications |

Essential:

- General Construction Induction Certificate (Construction Industry) "White Card".
- Trade Qualification in Plumbing.

Desirable:

- Experience maintaining public water and wastewater infrastructure, or the ability to quickly learn local-government asset, permit, recordkeeping and customer-service requirements.

| Licences |

Essential:

- Possession and maintenance of a current Queensland 'C' Class Driver Licence.
- Possession and maintenance of current Queensland occupational plumber and drainer licences issued by the Queensland Building and Construction Commission (QBCC).
- Current certification to Enter and Work in Confined Spaces or ability to obtain.
- Current certification in Working at Heights or ability to obtain.

Desirable:

- Possession and maintenance of a current Queensland 'MR' or 'HR' Class Driver Licence.

INHERENT REQUIREMENTS AND WORKING ENVIRONMENT

Inherent Requirements

The following are essential to performing this role safely. Council will consider reasonable adjustments to help a person meet these requirements.

- The position involves the inherent physical requirements of plumbing and drainage work, including manual handling, physical labour, heavy lifting and working in a range of outdoor and underground environments. Reasonable adjustments will be considered where applicable.
- Use a computer, tablet and phone to access work instructions, record information and communicate with team members.
- Wear required personal protective equipment (PPE) for extended periods, including high-visibility clothing, safety boots, sun protection, gloves and eye and hearing protection, as well as respiratory protective equipment where required.
- Drive a Council vehicle to work sites across the region, including on unsealed roads, and frequently enter and exit the vehicle to undertake plumbing, drainage and infrastructure maintenance activities.
- Walk and stand for extended periods at plumbing and drainage work sites, including on uneven, loose, sloping, wet or muddy ground and around excavations, water and wastewater infrastructure.
- Bend, kneel, squat, crouch, twist and work in restricted positions to install, inspect, repair and maintain pipes, fittings, valves, pumps and other plumbing and drainage infrastructure.
- Lift, carry, push and pull tools, equipment, pipes, fittings and other materials within Council's WHS manual handling requirements.
- Undertake physical plumbing and drainage tasks, including pipe laying, excavation-related activities, fault-finding, repairs and maintenance of water and wastewater infrastructure.
- Enter and work in confined spaces where appropriately trained and authorised, in accordance with Council's safe work procedures.
- Work safely around operating plant and equipment, excavations, pressurised water systems, wastewater infrastructure and other workplace hazards, following established safety procedures and instructions.
- Work safely in environments where exposure to wastewater, contaminated materials, dust, fumes, chemicals, noise and biological hazards may occur, using the required PPE and controls.

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Working Environment

- Work is undertaken primarily outdoors across Council's water and wastewater infrastructure and other plumbing and drainage work sites, with exposure to heat, sun, dust, noise, wet weather and other environmental conditions.
- Work may be undertaken in trenches, excavations, pits, chambers and other restricted or confined spaces, subject to appropriate training, authorisation and safety controls.
- The position may involve exposure to wastewater, sewage, contaminated water, biological hazards and other materials associated with water and wastewater maintenance activities.
- The position may require working near moving traffic, operating plant and machinery, excavations and other active work areas, requiring compliance with Council's traffic management and workplace safety procedures.
- The position may require working independently or as part of a team at various locations throughout the Council region, including remote or isolated work sites.
- The position is required to participate in the rostered after-hours on-call arrangements and may be required to undertake call-outs, emergency response, reasonable overtime and weekend work to maintain the continuity of Council's water and wastewater services.

Pre-Employment Checks, Health Monitoring and Immunisation

This position requires a pre-employment medical assessment, including a drug and alcohol screen. A national criminal history check will also be undertaken with the applicant's written consent.

Council takes all reasonably practicable steps to provide a safe and healthy workplace and prevent occupational disease. Under Council's P0199 Vaccinations and Health Monitoring Procedure, this position is subject to the Workplace Immunisation Program due to potential exposure to occupational health risks associated with plumbing and wastewater activities.

The position requires immunisation against Hepatitis A, Hepatitis B and Tetanus. Additional vaccinations or health monitoring requirements will be determined in accordance with Council's P0199 Vaccinations and Health Monitoring Procedure and the risks associated with the position.

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POSITION DESCRIPTION AUTHORISATION

Position descriptions cannot provide a definitive list of duties and responsibilities. This position description is subject to change from time to time as Charters Towers Regional Council may be developed or restructured. Any such reorganisation of duties shall be the subject of discussion with the position incumbent.

Supervisor: _____ **Signature:** _____
(Name)

Date: _____

Manager: _____ **Signature:** _____
(Name)

Date: _____

POSITION ACCEPTANCE

I accept the Position Description as stated above and acknowledge that it may require amending or updating periodically due to changes in responsibilities or organisational requirements. Changes to position descriptions will be in accordance with the position classification and consistent with the purpose for which the position was established.

Incumbent: _____ **Signature:** _____
(Name)

Date: _____