

SCHOOL BASED TRAINEESHIP – Certificate III in Early Childhood Education and Care 2027 Intake

Primary Work Location: Terrigal and San Remo NSW

- Launch your Education and Care career with one of the Central Coast's largest employers.
- Balance school and work with one paid 8-hour shift per week in a centre and 2 hours of paid study time.
- Gain a nationally recognised Certificate III qualification, skills and training within an experienced and friendly team.

About the role

Central Coast Council is seeking enthusiastic, motivated and caring individuals to join our Education and Care team as a **School Based Trainee Educator (Certificate III)**. This exciting school-based traineeship is open to students commencing Year 11 in 2027 who wish to complete a Certificate III in Early Childhood Education and Care as part of their HSC. Successful candidates will earn while they learn, working one paid day per week in a supportive childcare environment alongside experienced educators, with additional days available during school holidays. The program totals 100 working days over two years and includes support toward formal online training with the chosen Registered Training Organisation.

KEY RESPONSIBILITIES:

The goal of the school-based traineeship is to obtain the knowledge, skills and competence through formal studies and on-the-job training to finish school with a nationally recognised qualification in Early Childhood Education and Care.

What a 'day in the job' could look like:

- Learn from a great team of mentors how to support, nurture and provide development opportunities for children, in a safe and respectful environment;
- Enjoy a team-based workplace and learn how to work together to support the best interests of the children;
- Develop your knowledge of play based and interest based learning;

- Contribute your great ideas and positive energy to the team.

About You:

- You have a genuine interest in working with children;
- You understand the importance of being a team player;
- You are committed to undertaking and completing the required studies;
- You are keen to learn from others to further your career.

About Us:

- We are one of the largest employers on the Central Coast delivering a wide variety of services to our local community;
- You'll be joining a team who love what they do;
- We provide a supportive learning environment with the opportunity to gain great "hands on" experience.

General Information

The Traineeship program requires the successful applicants to enter a Training Contract for two (2) years commencing in January 2027.

As a School Based Trainee Educator, you will assist in delivering quality education and care programs that support positive learning outcomes for children. Working under the guidance of experienced educators, you will gain practical skills and industry knowledge while completing your qualification.

Please note that employment beyond the term of the Traineeship is neither automatically offered nor guaranteed.

Essential Criteria

1. Willingness to undertake a Certificate III in Early Childhood Education and Care.
2. Current Working With Children Check or willingness to obtain
3. Ability to provide evidence of required vaccinations (Boostrix, MMR and Hepatitis A & B) or commence the vaccination program prior to commencement.
4. Demonstrated ability to work well in a team environment.
5. Be an Australian Citizen or granted permanent residency status;

Applications will be assessed based on information provided in the application. Council receives numerous applications for Traineeships and applicants need to meet the essential criteria and clearly establish their aptitude for their chosen role. For additional information on applying for an Traineeship role click on the following link: [Checklist for applying for a CCC Traineeship or Apprenticeship.](#)

Applicants successful at progressing to interview will then be invited to attend a group and panel interview which will be conducted during a weekday. Applicants shortlisted for interview will be advised via phone and e-mail.

Offer Details

The commencing salary range for this position is between \$13.92 to \$33.67 per hour (\$131.92 to \$336.74 per week) dependent on age and school qualifications plus 12% superannuation

- We have two temporary part-time roles available
- These roles are located Coastal Kids Terrigal and Coastal Kids Northlakes
- Ability to work a variety of shifts between 7:00am and 6:00pm, Monday to Friday as rostered with additional hours available during school holidays.

Want to know more?

The contact person for this role is **Kylie Payne, Section Manager Education and Care**. You can contact **Kylie** on **0408 229 857**.

This position will close for applications at **midnight on Sunday, 23 August 2026**.

We will not accept unsolicited resumes or applications being presented by recruitment agencies.



Extra benefits

At Central Coast Council we provide team members with a range of extras that help them balance their life when they need it. Fitness Passports give access to a range of gyms. And an Employee Assistance Program that offers a range of wellbeing initiatives to help you and your immediate family.

Other extras include:

- Long service leave after 5 years of continuous service
- Free flu vaccination program
- Time provided for you to do annual skin cancer screening, Breast screen and blood donations
- Access to professional development with career development and learning programs through various platforms
- We reward and recognise our staff with our Cheers program
- Novated leasing partnerships.

Central Coast Council is ideally located on the northern fringe of Sydney and just an hour's drive from Newcastle, the Central Coast offers one of the best places in Australia to live and work. The

Central Coast is one of the fastest growing regions in NSW, the third largest Local Government Area (LGA) in NSW and the 6th Largest LGA in Australia.

Central Coast Council is committed to the goals of equal opportunity employment. We aim to provide a work environment for our employees that fosters equity, diversity and respect.

Council is committed to providing safe environments that protect the physical, emotional, cultural and social wellbeing of children on the Central Coast.

Council may create an eligibility list from this recruitment process and may utilise this eligibility list to fill other permanent or temporary vacancies.

How to apply

We have put together some additional resources to help you [apply for a role](#) at Central Coast Council.

By completing and submitting this online application you confirm that any information that you provide in this application is true and correct and acknowledge that any offer of employment may be withdrawn should the information that you have provided in support of your application be shown to be false.

You also consent to employment screening checks being conducted where appropriate. This may include associated checks including reference checks, Working with Children Check, Entitlement to Work in Australia, employment history and an Australian Federal Police Check, as well as substantiation of educational qualifications, industry memberships, previous Central Coast Council employment history and association with professional bodies.

You also acknowledge that you will be required to provide proof of eligibility (including photo identification) to work in Australia if selected for an interview.

To lodge your application, please follow these steps:

1. Click to apply
2. Answer the online questions
3. Attach your resume
4. Attach your qualifications and licences.

Once your application is successfully lodged you will receive an automated response sent to your e-mail address. If a response is not received this means that your application has not been successfully submitted and you will need to lodge another application.

If you require assistance to lodge your application please contact our Talent Acquisition team by emailing recruit@centralcoast.nsw.gov.au to discuss what reasonable adjustments you may need. If you are deaf, hearing or speech impaired, you can contact us through the National Relay Service TTY call 133 677 or Speak & Listen 1300 555 727.

Applicants who are selected for interview will be contacted by phone or e-mail.

You will have the ability to save your application as you go using the 'Save Application' button. You can start an application and return to it later via the automatic follow-up email once you have the time and required information at hand to finalise your application.

If you don't have access to a computer or electronic device, you can lodge your application at any of Council's Library locations. Pre-book a free 1-hour computer timeslot by contacting your nearest

library <https://www.centralcoast.nsw.gov.au/libraries/our-branches> or ask at the enquiry counter.

