

KARRATHA is CALLING

Sustainability Officer

Base Salary \$94,435 to \$100,092 per annum plus super

As Sustainability Officer, you will play a key role in supporting the development, coordination and delivery of sustainability initiatives that improve the City's environmental performance and organisational sustainability outcomes.

Working within the Sustainability and Environment team, you will contribute to projects, policies, strategies and programs that drive climate action, resource efficiency and continuous improvement. You will also provide sustainability advice, analyse and report on performance data, assist with grant opportunities, and engage with a diverse range of stakeholders to support positive environmental outcomes for the organisation and community.

What You'll Be Doing:

- Support the planning, coordination and delivery of sustainability initiatives, projects and programs
- Collect, analyse and report on sustainability performance data to inform decision-making, identify opportunities for improvement, and track progress against organisational goals.
- Contribute to sustainability strategies, policies and action plans
- Identify grant opportunities and assist with grant administration
- Build relationships and deliver sustainability education and engagement activities, programs and collaborative projects.

What We're Looking For:

- Tertiary qualification in sustainability, environmental management, environmental science, or a related field
- Experience supporting sustainability or environmental initiatives, ideally within local government or a similar organisation
- Strong analytical skills with experience interpreting and reporting sustainability or environmental data
- Excellent communication and stakeholder engagement skills, with the ability to build effective working relationships
- Proactive, organised and collaborative, with the ability to manage competing priorities and deliver outcomes
- Current C Class Driver's Licence and a current National Police Clearance

Why Join Us?

- 6 weeks annual leave and 13% superannuation
- Allowances of up to \$25,103 per annum
- Enjoy your own Free individual membership to our recreation centres and pool facilities, and access \$500 of Salary Sacrifice arrangements that can be used for specific programmes or family memberships
- Employee Assistance Program (EAP) for confidential wellbeing support