

Information Pack

Traffic Engineer

Your application must be lodged online – [City of Rockingham Jobs](#)

Applications will be accepted until **4pm on Wednesday 16 September 2026**

In the interests of fairness and equity, late applications will not be accepted.

Selection criteria apply to this vacancy – refer to the advertisement

You will be required to provide your response to each criterion during the online application process.

“Refer to Resume” is not accepted as a response; your application will be regarded as incomplete and will not proceed.

If you identify as a person with disability and require adjustments throughout the recruitment and selection process please contact the Recruitment Team via email at jobs@rockingham.wa.gov.au or phone 08 9528 0333. We're happy to discuss options to assist you e.g. we can provide alternate formats for application forms, or alternate methods of applying.

Employment Conditions

Location	City of Rockingham Depot, Crocker Street, Rockingham
Agreement	City of Rockingham Industrial Agreement 2024, or its successor
Salary Range	\$102,707 to \$110,461 per annum depending on skills and experience
Tenure	Temporary (Fixed Term) up to 6 Months, Full Time
Hours of Work	An average of 38 hours per week, worked Monday to Friday. The City offers flexible working hours, enabling employees to work a 9-day fortnight (ie 76 hours worked over nine (9) days with the 10 th day rostered off). Hours will normally be worked from 7.00am to 4.00pm.
Superannuation	12% plus the opportunity to co-contribute up to 5%
Annual Leave	Four weeks per annum
Sick Leave	76 hours per annum, accrued on a monthly basis
Long Service Leave	13 weeks of long service leave after 10 years of continuous local government service, transferable between all Local Government Authorities in WA
Probationary Period	Three months; may be extended to six months
Assessments that form part of our recruitment process	If your application progresses beyond interview you will be required to: • Provide referee details so we can conduct reference checks; at least one referee must be a current or immediate past supervisor or manager. We do not contact your referees until you give us consent to do so. • Obtain a National Police Check – this is an online process and you will be contacted by our provider. The cost of the check is paid by the City. • A prior conviction is not an automatic barrier to employment with the City. The Human Resource Development team and Director will assess each case on merit and give approval for the recruitment process to continue, or not. • Participate in a medical assessment (including a drug and alcohol screen); the cost of this will be met by the City.

Position Description



Title:	Traffic Engineer
Tenure:	Temporary (Fixed Term), Full time
Division:	Asset Services
Level:	6 Industrial Agreement General Classification

RESPECT – our Values Statements

Recognition – We encourage positive feedback, recognising and celebrating each other's contribution and achievements, no matter how small

Ethics – We know the difference between right and wrong, and recognise the importance of honesty and ethical behaviour

Service – We always aim to deliver excellent service to our customers, stakeholders and fellow staff

Professional Development – We commit to learning and training activities that assist our personal and professional development, and create pathways for promotion within the organisation

Empowerment – We make considered and informed decisions supported by training, encouragement and being able to learn from our experiences

Communication – We expect to be kept informed about important issues and we commit to always listening, asking questions and sharing information

Teamwork – We work together both within and across teams, help out whenever we can, and understand that it's not just about 'our team'



Position Objectives

- Provide specialised input into traffic and road safety matters for all road users
 - Provide highly technical, specialised and professional input into traffic investigations, coordination of LATM schemes, requests to infrastructure upgrade and undertaking community and stakeholder consultation
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Organisational Relationships

Reporting to:	Coordinator Traffic Services
Responsible for:	Nil
Membership of:	Traffic Services Team
Liaison with:	Coordinators, Supervisors, City of Rockingham teams and Technical Services' stakeholders, customers and clients

Organisational Chart

Manager Technical Services
Coordinator Traffic Services
Traffic Engineers
Traffic Management Officer
Traffic Officer
Graduate Engineer
Trainee YEP Engineering

Key Responsibilities

Engineering

- To support the Coordinator Traffic Services
- Liaise with relevant Local and State Government agencies and departments on complex and challenging local and regional transport and access issues
- Provide professional and technical advice to traffic and road safety matters
- Undertake feasibility studies and prepare preliminary designs and project brief
- Undertake public consultation of complex transport related projects
- Contribute to developing policies, procedures and guidelines for promoting a quality system to achieve effective and efficient operation of the Traffic Services Team
- Support and implement Road Safety and Active Transport projects and programmes
- Foster relationships with various stakeholders
- Project management of the City's capital and operating projects related to transport and traffic
- Identify grant opportunities, prepare submission and administer grant funding
- Provide expert advice on temporary traffic management for roadworks and events

Customer Service

- Foster, advocate and implement the City's Customer Service Commitment
- Through the delivery of outstanding service, establish a reputation of customer service excellence throughout the organisation

Corporate Compliance

- Maintain safe and compliant work practices in accordance with the City's Code of Conduct, Work Health and Safety (WHS) legislation, Risk Management, Contract Management, Project Management, Procurement and Recordkeeping Frameworks and all other relevant Council policies, standards and procedures
- Identify and report on operational risk in accordance with the Risk Management Framework
- Demonstrate a commitment to WHS and the assessment/management of safety risk that is consistent with the WHS Roles and Responsibilities Framework

General

- Foster, advocate and implement the City's RESPECT Values Statements
- Perform other duties as directed when appropriate to the scope and level of this position

Requirements of the Job

Skills and Knowledge

Essential

- Experience in application of Traffic Engineering/Road Safety Standards and Guidelines
- Experience in Road Safety Auditing, traffic data management and interpretation
- Knowledge of *Road Traffic Act 1974* (WA) and Local Laws
- High level of interpersonal and verbal communication skills, with the ability to engage all members of a diverse community
- High level of written communication skills, including report writing skills
- Ability to work autonomously and independently
- Highly developed computer skills
- High level of research and analysis skills
- Knowledge of the principals of Travel Demand Management Knowledge of Australian Standards, Austroads and acts relevant to traffic, cycling and pedestrian planning
- Highly developed knowledge of LATM Measures

Experience

Essential

- Significant experience in traffic or municipal engineering
- Experience in identifying, developing and delivering community programs
- Experience in preparing, submitting, and acquitting funding submissions

Qualifications, Certifications and Licences

Essential

- Tertiary qualification in Civil Engineering/Traffic Engineering and experience relevant to the position
- Current 'C' class driver's licence

Desirable

- Post graduate qualification in traffic/transport engineering
- Road Safety Auditor accreditation
- Transport modelling experience such as SIDRA and LinSig

Scope of Position

- Works under limited supervision of the Coordinator Traffic Services
- Prioritises own work to ensure all tasks are performed within a satisfactory timeframes
- Exercises initiative and/or judgment within clearly established procedures and guidelines

Certification

Approved by	Manager Technical Services	Date reviewed	August 2026
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Submitting Your Application

The following information will assist you in preparing your application. All applications are reviewed by a selection panel which determines the candidates who are the strongest overall match to the requirements of the position. The selection panel will base its decision on the information you provide.

Canvassing of elected members will eliminate you from the recruitment process.

Curriculum Vitae or Resume (Required)	This summarises your work history and should start with the most recent or current position. You should include employment dates (months), details of duties, and highlight your achievements in each job. You should also include your qualifications and training achievements. Be sure to include any study you are currently undertaking and membership of professional bodies. It is also beneficial to outline any activities you have undertaken outside of work that are relevant to your application.
Selection Criteria (Required)	The selection criteria relevant to this role are specified in the advertisement, and you must address these as part of your application. If you do not address the selection criteria, your application will be regarded as incomplete and it will not proceed.
Covering Letter (Optional)	You may wish to summarise your application and emphasise your strengths and achievements that are relevant to the role.
Referees	Referees should be contacted for approval before listing them in your curriculum vitae. It is preferable that at least one referee be a current or recent supervisor/manager. Provide names, work addresses and contact telephone numbers of referees. Only referees who are able to comment on your work experience (preferably against the Requirements of the Job) should be included.
Qualifications, Certificates, References, etc.	Please do not send original documents. You may attach photocopies of relevant qualifications, certificates, references, etc. to your application. If you are the successful candidate, we will need to sight original qualifications and/or verify conferral of the qualification.
If you have any queries	Please contact a member of the Human Resource Development Team. jobs@rockingham.wa.gov.au