

Are you a passionate educator who enjoys supporting children to learn, grow and thrive? We are seeking Certificate III Educators to join our friendly Education and Care team at Central Coast Council. Rewrite the future with us!

Job Description

As a Certificate III Educator with Central Coast Council, you will help create a safe, welcoming and engaging environment where children can learn, grow and thrive. You will support the planning and delivery of quality education and care programs, build positive relationships with children and families, and contribute to a collaborative team. This is a great opportunity to make a meaningful difference in the lives of children across our Coastal Kids services.

Key activities of this role include:

- Be a positive contributor to the team and deliver high quality education and care in accordance with National Quality Framework/CCC's policies and procedures
- Use your knowledge and experience to develop and implement customised educational programs in line with the EYLF learning outcomes and individual needs and interests of children
- Support the team, assist with problem solving, and offer great ideas to keep our activities fresh and relevant
- Build relationships with children, families and carers to make them feel welcome and connected in our education and care community
- Take a responsible and professional approach to supervision of children and their overall wellbeing
- Complete relevant documentation and administration associated with the position

Applicant Profile

We are seeking an enthusiastic and dedicated individual who possesses the following qualifications and skills:

- **Certificate III in Early Childhood Education and Care.**
- **Current First Aid Certificate including CPR and Anaphylaxis and Asthma Management (HLTAID012 or equivalent)**
- **Current Working with Children Check and evidence of necessary vaccinations.**
- **Previous experience in an Early Childhood Education and Care environment.**
- **Strong understanding of the National Quality Framework and early childhood practises.**

The ideal candidate will demonstrate flexibility, excellent interpersonal skills, and a commitment to creating a safe and engaging learning environment for children. You should be able to build effective relationships with children, parents, and colleagues while embracing teamwork and collaboration.

Offer Details

The commencing salary for this position is up to \$34.68. Central Coast Council also provides progression opportunities for employees to progress up to the maximum salary of \$40.18 on completion of assessment of skills and performance plus 12% superannuation

- We have a one permanent full-time and one temporary full-time role available.
- These roles will be able to access a 19 day month
- These roles are located at Coastal Kids Umina and Coastal Kids Niagara Park.

Want to know more?

The contact person for this role is **Kylie Payne, Section Manager Education and Care**. You can contact **Kylie** on **0408 229 857**.

This position will close for applications at **midnight on Sunday, 25 October 2026**.

We will not accept unsolicited resumes or applications being presented by recruitment agencies.

Extra benefits

At Central Coast Council we provide team members with a range of extras that help them balance their life when they need it. Fitness Passports give access to a range of gyms. And an Employee Assistance Program that offers a range of wellbeing initiatives to help you and your immediate family.

Other extras include:

- Long service leave after 5 years of continuous service
- Free flu vaccination program
- Time provided for you to do annual skin cancer screening, Breast screen and blood donations
- Access to professional development with career development and learning programs through various platforms
- We reward and recognise our staff with our Cheers program
- Novated leasing partnerships.

Central Coast Council is ideally located on the northern fringe of Sydney and just an hour's drive from Newcastle, the Central Coast offers one of the best places in Australia to live and work. The

Central Coast is one of the fastest growing regions in NSW, the third largest Local Government Area (LGA) in NSW and the 6th Largest LGA in Australia.

Central Coast Council is committed to the goals of equal opportunity employment. We aim to provide a work environment for our employees that fosters equity, diversity and respect.

Council is committed to providing safe environments that protect the physical, emotional, cultural and social wellbeing of children on the Central Coast.

Council may create an eligibility list from this recruitment process and may utilise this eligibility list to fill other permanent or temporary vacancies.

How to apply

We have put together some additional resources to help you [apply for a role](#) at Central Coast Council.

By completing and submitting this online application you confirm that any information that you provide in this application is true and correct and acknowledge that any offer of employment may be withdrawn should the information that you have provided in support of your application be shown to be false.

You also consent to employment screening checks being conducted where appropriate. This may include associated checks including reference checks, Working with Children Check, Entitlement to Work in Australia, employment history and an Australian Federal Police Check, as well as substantiation of educational qualifications, industry memberships, previous Central Coast Council employment history and association with professional bodies.

You also acknowledge that you will be required to provide proof of eligibility (including photo identification) to work in Australia if selected for an interview.

To lodge your application, please follow these steps:

1. Answer the on-line questions shown below.
2. Attach your resume
3. Attach your qualifications and licences.

Once your application is successfully lodged you will receive an automated response sent to your e-mail address. If a response is not received this means that your application has not been successfully submitted and you will need to lodge another application.

If you require assistance to lodge your application please contact our Talent Acquisition team by emailing recruit@centralcoast.nsw.gov.au to discuss what reasonable adjustments you may need. If you are deaf, hearing or speech impaired, you can contact us through the National Relay Service TTY call 133 677 or Speak & Listen 1300 555 727.

Applicants who are selected for interview will be contacted by phone or e-mail.

You will have the ability to save your application as you go using the 'Save Application' button. You can start an application and return to it later via the automatic follow-up email once you have the time and required information at hand to finalise your application.

If you don't have access to a computer or electronic device, you can lodge your application at any of Council's Library locations. Pre-book a free 1-hour computer timeslot by contacting your nearest

library <https://www.centralcoast.nsw.gov.au/libraries/our-branches> or ask at the enquiry counter.



OFFICIAL

**BALANCE
YOUR LIFE.
UNIQUELY
YOURS.**