

Position description

Maintenance Fitter

Position code:	208
Division:	Water and Sewerage
Location:	Moruya Depot
Band/Grade:	Administrative / Technical / Trades Band 2 Level 2 – Grade 12

Council values

At Eurobodalla Shire Council we embrace diversity and inclusion and value the contribution and experience of all our people. We are proud to work on Yuin Country.

Our Council Values represent “the way we do things around here.” We value collaboration, respect, teamwork, professionalism, openness and trust. Our values guide our decision-making and behaviour and underpin the interactions and professional relationships we have with others in our day-to-day work.

Values also contribute to our organisation's strategic direction and reinforce our commitment to creating a safe and mentally and physically healthy workplace. We strive to build a workforce culture that embraces work-life balance, wellbeing, and flexibility.

We encourage applications from people of all backgrounds and abilities.



We are collaborative

We ask for and share ideas, insights and knowledge.
We find strength and reward in working together.

We are respectful

We show respect and compassion to each other and our community. When there are issues, we go to the sources.

We show team spirit

We nurture and value our relationships, bringing out the best in each other.

We are professional

We act with integrity, take pride in our work and always think first of our community. We aim for excellence in all that we do.

We are open and trusting

We are upfront and sincere and trust our colleagues to respect our honesty and vulnerability. We look for the best in people and expect that in return.

Primary purpose of the position

Utilise a range of skills to machine, fabricate and repair components/equipment and perform other metal trade tasks as required. To actively engage in and progress innovation and system improvements.

Main duties and key result areas (KRA):

1. Perform a range of tasks across various areas in the Shire, utilising skills held in fitting/machining, fabrication and welding and sheet-metal construction.
KRA: Appropriate skills utilised to complete a range of tasks in a competent, safe and timely manner.
2. Plan and organise work to meet quality and environmental standards.
KRA: Planning and organisation of work meets quality and environmental standards.
3. Maintain/repair water and sewerage pumps and associated equipment.
KRA: Water and sewerage pumps and associated equipment maintained and repaired to required standards and deadlines.
4. Manufacture/repair mechanical components and equipment to required standards and deadlines.
KRA: Mechanical components and equipment repaired/manufactured/welded as per relevant schedule to required standards and deadlines.
5. Maintain records of work performed on required systems and utilise online monitoring systems to ensure compliance, and safe and efficient performance of Council's assets.
KRA: Records of work performed provided in an accurate and timely manner, including keeping documentation of component repair history. Records are available for reporting and are completed in accordance with Council's policies and procedures.
6. Drive and operate Council vehicles, plant and equipment.
KRA: Licences/tickets required to operate vehicles, plant and equipment are maintained current and valid. All equipment operated in a safe manner, within capabilities, and in compliance with all relevant laws, legislation, and policies.
7. Follow EEO and diversity principles and practices.
KRA: Work practices are compliant with EEO and diversity policies and procedures.
8. Maintain own health and safety and that of other people at the workplace or those who may be affected by the work being carried out.
KRA: Council's WHS Policy and procedures complied with.

Qualifications/experience (selection criteria)

Essential

1. Trade Certificate with demonstrated knowledge in fitting, machining and assembly process (or equivalent).
2. Current experience with fitting/machining/assembly process.
3. Experience working on fixed and mobile plant, light vehicles, heavy vehicles, and earthmoving equipment.
4. Ability and willingness to work productively on own and harmoniously in a small team.
5. Fitness and ability to work at heights and in underground/confined spaces.
6. Ability to utilise technology and software programs.

Desirable

1. Accreditation/experience with fitting/machining or welding/fabrication/sheet-metal, hydraulics and pneumatics, water treatment systems, motor vehicle body building, plastic welding, and/or spray painting.
2. Demonstrated working knowledge of water and/or sewer pumps and associated ancillary equipment.
3. Experience in the use of vehicle mounted cranes and overhead travelling gantries.
4. Knowledge of computer maintenance systems.
5. Ability to manage small projects.

Licence and qualification requirements

Mandatory licences and qualifications required prior to commencement

1. Trade Certificate in Fitting/Machining/Assembly Process or Trade Certificate in Welding/Fabrication/Sheet-metal (or equivalent).
2. Class MR Driver Licence (or current Class C or LR Driver Licence and willingness and ability to obtain MR within 12 months of commencement).
3. General Construction Induction Card (White Card).

Mandatory licences and qualifications required to obtain with Council assistance (if not currently held)

1. Enter and Work in Confined Spaces.
2. Forklift Licence.
3. First Aid Certificate.
4. Working Safely near Live Electrical Apparatus.

5. Work Safely at Heights.

6. Worker on Foot.

The requirements outlined in Eurobodalla Shire Council's Policies and Codes of Practice apply to all employees of Council.

Supervisor:

Supervisor - Fitting Machining and Fabricating

Date:

August 2026

Position Description:
Maintenance Fitter

Conditions of employment

Position title:	Maintenance Fitter
Grading:	Grade 12 of Council's salary system
Salary range:	In the range of \$3,631.09 to \$3,951.16 gross per fortnight comprising: • \$3,122.67 to \$3,408.45 base salary • \$40.58 Adverse Working Conditions allowance • \$78.80 Tool Allowance • \$389.05 to \$423.34 superannuation (calculated at 12%)
Award:	Local Government (State) Award 2026
Probation:	A probationary period of three months applies to new staff members. Ongoing employment is subject to successful completion of the probationary period.
Pre-employment medical:	An offer of employment for this position is subject to medical clearance to verify that you are safely able to undertake the duties of the position. Pre-employment medical examinations are at Council's expense.
Vaccinations:	As part of Council's duty of care, it is essential the successful applicant for this position be vaccinated against hepatitis and other diseases. Where not currently immunised they must be willing to complete a course of vaccinations provided by Council.
Hearing test:	A hearing test must be completed within eight weeks from the date of offer. A copy of the report must be provided to WHS for review in order for probation to be signed off.
Hours of work:	Full time, 76 hours per fortnight with hours currently arranged: Monday to Thursday 6:55am to 4:05pm Fri – Week 1 6:55am to 2:05pm Fri – Week 2 RDO with variations from time to time to meet work requirements. Eurobodalla Shire Council has a Council Agreement which provides for flexibility in working hours by individual agreement between employees and managers.

Location: Based from the Moruya Depot and required to work at various locations across the Shire.

Leave entitlements: 4 weeks annual leave per full year of service. Annual leave accrues progressively over a 12 month service period and accumulates from year to year.

Upon commencement, employees are credited two weeks of Sick Leave and one week My Leave.

On each anniversary of employment, employees will be credited with an additional 2 weeks of Sick Leave and 1 week of My Leave.

Organisation chart

