



Duty Supervisor (Yamba Community Pool)

Part Time Fixed Term

Are you looking for a rewarding career where you can grow and develop while having the benefit of living in an idyllic North Coast location? Here at Clarence Valley Council, we strive to be a progressive employer that offers a rewarding and flexible work environment. Our vision is to create a community full of opportunity and our workforce is where we start to achieve our community aspirations.

Located in the Northern Rivers of NSW, we cover 10,441 square kilometres with the three major community hubs of Grafton, Yamba and Maclean. We are one of the biggest employers in the Valley and can offer you a rewarding career and a new lifestyle. Our goal is to be the employer of choice in the Valley, creating opportunities for those who live here already and for those who want to move here.

We are in an exciting period of transformation with a focus on employee engagement, satisfaction and delivering exceptional services and facilities for the community. We strive to lead with openness and courage and want you to be part of that journey.

So come and join the team while enjoying all that Clarence Valley has to offer you and your family.

Learn more about living in the Clarence Valley [here](#).

What you need to know...

- temporary part time until 31 March 2028
- two positions available – 42 hours per fortnight and 28 hours per fortnight
- the package: \$87,680 plus superannuation per annum pro rata
- location: Yamba Community Pool

About the role

Are you passionate about aquatics, community and creating a safe, welcoming environment for everyone?

We are currently seeking two enthusiastic and motivated Duty Supervisors to join our team at the beautiful Yamba Community Pool. This is a fantastic opportunity for someone who enjoys working in a busy aquatic environment, supporting a great community and making a positive difference to the experience of our customers.

We have two temporary part-time positions available; 42 hours per fortnight and 28 hours per fortnight. The successful applicants must also be available for additional hours to meet seasonal demands.

We are looking for Supervisors who take pride in great customer service and enjoy supporting the local community. Our Duty Supervisors must have experience in overseeing the daily operations of aquatic centres including the supervision of lifeguards, programming, customer service and pool supervision. You must have a good understanding of GSPO, work health and safety, and legislative health regulations.

If this opportunity sounds like the right role for you, please read the position description, answer the questions and upload the required documents. We can't wait to hear from you!

To be considered for this position you will need to:

- Address the **essential requirements** of the role as per position description
- Attach **certificates and licences** as listed in the essential requirements as a supporting document
 - Current Drivers Licence
 - Current Pool Lifeguard Certificate
 - Current First Aid Certificate (including CPR)
 - Current Working with Children Check
- Attach a **cover letter** (2 pages maximum) and an up-to-date **resume** (5 pages maximum) that clearly details your skills & experience as relevant to this position. You will need to demonstrate how you meet the focus capabilities and how your skills will enable you to achieve the key accountabilities.
- Answer the **target questions** - maximum 300 words each question
 - Q1. What do you think are important factors to maintain a safe aquatic environment?
 - Q2. Can you provide an example of how you managed multiple tasks to meet the demands of an aquatic centre?

Contact

Kate Smith, Team Leader Aquatics on 02 6641 7248

Closing date

Tuesday 6 October 2026 at 11.30 pm (NSW time).

Other important information

This position is located at Council's Yamba Community Pool, however, this may change should business needs identify other work locations to be more appropriate to deliver our services in the future.

A probation period applies to this position.

How to apply

All applications must be lodged online via Council's website www.clarence.nsw.gov.au.

For further information about the selection process including tips on how to address the selection criteria please refer to the Careers page on the Clarence Valley Council website.

Do you want further information on how to apply under the Capability Framework? Please read our [How to apply for a job guide](#).

Council is an EEO employer and First Nations people are encouraged to apply.

Council also recognises the skills and attributes of veterans and welcomes applications from ex-service personnel.