Field Officer Bushland Infrastructure

Role purpose

Work as part of a team to deliver efficient and effective management of bushland tracks, trails, and associated assets to a high quality.

Role overview

EA & Classification	Hobart City Council Enterprise Agreement 2024 (or its successor) Municipal Employee Level 5
Position Number	9784
Number of direct reports	0
Responsible for total staff	0
Delegations & Authority	Nil
Budget level	Nil
Network, Group, & Team	Infrastructure and Assets, Open Space, Bushland
Immediate Manager	Team Leader Bushland Projects (9513)



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Role accountabilities Key result areas

Group

- Construct and maintain tracks, fire trails and associated bushland assets in accordance with relevant industry standards, legislative requirements and infrastructure design guidelines.
- Deliver assigned daily tasks and duties relating to Pinnacle Road snow/ice management (i.e. operate snow clearing equipment, support vehicles and provide traffic management assistance).
- Assist and contribute to planning and programming the delivery of works and help maintain associated plant and equipment.
- Record asset management data electronically in the field as required by the City's defined procedures.
- Work constructively and communicate positively with other Council employees, staff from external agencies and members of the public.
- Actively monitor and manage all risks and adhere to council policies and procedures and Work Health and Safety legislation and standards, including operating in remote bushland areas, severe weather and alpine conditions including snow and ice.
- Assist the Group by periodically working out of hours / extended shifts for winter snow / ice operations, seasonal hazard reduction burns, and responding to bushland emergency incidents (i.e. storm clean-up), as required.
- Undertake other duties as reasonably required, consistent with the responsibilities, skills, competence and classification of the position.

Behaviour Standards

- Actively demonstrate the expected behaviours described in the City of Hobart Capability Framework in accordance with the position classification.

Work Health and Safety

- To take reasonable care that your acts or omissions do not adversely affect the health and safety of yourself or others in the workplace, to comply with any reasonable instructions given to you by the Council and to comply with the requirements of any and all WHS applicable policies and procedures.
- Ensure compliance with Work Health and Safety and Child and Youth Safety requirements at all times and follow prescribed reporting processes within the required timeframes.

NOTE: **Whilst the key functions and responsibilities for the role are set out above, the Council may direct an employee to carry out such duties or tasks as are within the limits of the employee's skill, competence, and training.**

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Field Officer Bushland Infrastructure

Selection criteria

Qualifications and Licences

- Current Driver Licence
- Medium Rigid Driver Licence
- Prepare to Work Safely in the Construction Industry – White Card (3PCCWHS1001)

Essential

1. Demonstrated ability and experience to construct and maintain tracks, fire trails and associated bushland infrastructure and operate plant and machinery competently and safely.
2. Experience in asset management including installation and maintenance of assets, and demonstrated ability to collect asset information and condition data on electronic devices.
3. A good understanding of the issues, principles and practices relating to wider bushland management (e.g. environmental management, cultural heritage and recreational use).
4. Demonstrated experience and knowledge of computer software including Microsoft Word, Excel and Outlook and in the use of device Apps.
5. Ability to work cooperatively and productively within a team environment.
6. Sound customer service skills with all visitors, staff and external stakeholders
7. Ability to self-reflect and demonstrate organisational value and behavioural standards.

Desirable

- Certificate III in Conservation and Ecosystem Management (AHC31420) (previously Certificate III in Conservation and Land Management) or in a related discipline
- Tractor Operation
- Excavator Operation
- Traffic Stop/Slow
- Chainsaw
- Remote Area First Aid

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Pre-employment checks

1. National Criminal History check
2. Pre-employment Medical Assessment – Low Risk
3. Tasmanian Registration to Work with Vulnerable People (RWVP) - Employment.

Notes

- Regular checks of the validity and status of essential licences and registrations are undertaken during the term of employment.
- The employee is responsible for notifying any new criminal convictions during the course of their employment.
- The *Registration to Work with Vulnerable People Act 2013* requires persons undertaking work in a regulated activity to be registered. A regulated activity is a child related service or activity defined in the *Registration to Work with Vulnerable People Regulations 2014*.

Our Values







People

We care about people – our community, customers and colleagues

Focus & Direction

We have clear goals and plans to achieve sustainable social, environmental and economic outcomes for the Hobart community.

Accountability

We work to high ethical and professional standards are accountable for delivering outcomes for our community.

Teamwork

We collaborate both within the organisation and with external stakeholders drawing on skills and expertise for the benefit of our community

Creativity & Innovation

We embrace new approaches and continuously improve to achieve better outcomes for our community.

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City of HOBART