

Position Description



CORPORATE INFORMATION

Position title	Specialist Diesel Fitter/Mechanic		
Directorate	Infrastructure Services	Branch/Section/Unit	Roads and Drainage
Position number	1096	Level	C8
Award	Queensland Local Government Industry (Stream C) Award – State 2017 Division 2, Section 2		
Line Manager	Supervisor Gympie Workshop		
Direct reports	Nil		
Indirect Reports	Nil		

SCOPE OF POSITION

Position Summary

- To diagnose, service and maintain council's diesel plant and machinery as necessary to required standards, maintain records and ensure compliance to policy and procedures
- Ensure that all repairs and maintenance of Councils fleet is carried out in a safe and cost-effective manner.

Key Responsibilities of the Role

- To carry out a service and maintenance program and fault diagnostic service for Council's plant and machinery as required.
- Ensure safe work methods, practices and conditions at all times while working on or operating plant and machinery.
- Contribute to continuous improvement initiatives within the Fleet and Depot Operations Branch.
- Any other duties as delegated within the level of responsibility.

Mandatory License/Competency (Ticket) Requirements

- AUR31120 Certificate III in Heavy Commercial Vehicle Mechanical Technology or equivalent
- Queensland 'Heavy Vehicle Drivers License – Class HR' or above that is current and maintained.
- Queensland General Construction Induction (White/Blue card).
- Queensland High Risk Work License – FL (Forklift truck) that is current and maintained

Desirable License/Competency (Ticket) Requirements

- Plant Tickets
- Refrigerant Handling License – AAC002 Automotive Air Conditioning that is current and maintained
- Queensland High Risk Work License – DG (Dogging) that is current and maintained
Queensland Department of Transport and Main Roads Approved Examiner Accreditation that is current and maintained

Essential Knowledge/Skills/Qualifications Criteria

- Post trade experience in the servicing, repair and maintenance in a range of plant, earthmoving and road transport equipment.
- Demonstrated fault finding and diagnostic skills within a workshop and field environment, including the use of machine management software operations.
- Proven experience in the maintenance and fault diagnostics of machinery hydraulic systems.
- Ability to diagnose the Automotive electrical system.
- Demonstrated ability to work as part of a multidisciplinary team while coaching and mentoring apprentices.
- Ability to maintain records and use of computer systems for the effective recording of maintenance records.
- Vaccinations required for working at waste management and saleyards operations. Current or an ability to obtain.

Physical Requirements of the Position

Note: Applicants with disabilities will be considered on a case-by-case basis.

- An ability to perform tasks for extended periods whilst in a sitting position and occasionally pushing, pulling or handling objects exerting a force up to 5kg.
- An ability to walk up and down stairs whilst occasionally carrying weights up to 15kg.
- An ability to clearly hear directions and instructions being provided at normal speech levels.

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- An ability to frequently stand for periods of two hours and occasionally walk on sloping, uneven or slippery surfaces whilst using equipment or carrying objects up to 20kg.
- An ability to kneel or crawl in a bent position whilst exerting force up to 15kg.

Special Requirements

- Occasional out of hours work (including weekends)

ORGANISATIONAL INFORMATION

Safety

Behaviors

Maintain a positive attitude towards acquiring an understanding of work health and safety (WHS) legislation, including Council WHS policies and procedures.

Fostering and maintaining a positive attitude towards WHS within the individual work teams.

Responsibility

Applying Council policies and procedures in everyday work activities to assist Council in ensuring a safe work environment.

To meet the standards imposed by any relevant safety legislation as required by Queensland's *Work Health and Safety Act 2011*.

Related documents

- WHS Policy statement WHSPOL004.
- Work Health and Safety Responsibility and Accountability Statement WHSPOL008.
- The WHS KPIs are located in the Work Health and Safety Management Plan WHSPOL010 and should be referenced as applicable with this position.

Code of Conduct

As per the Staff Code of Conduct (OCPOL001), employees must conduct all business with integrity, honesty and fairness and comply with all relevant laws, regulations, codes, policies and procedures.

Records Management

Council employees are required to ensure adequate records of actions taken and decisions made whilst undertaking their duties are created and maintained, in accordance with Council's Record keeping Policy.

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POSITION APPROVAL AND ACCEPTANCE

Approved by

Name		Position	
Signature		Date	

Accepted by

Name			
Signature		Date	

The scope and requirements of this position as well as the Organisational structure is subject to change by Council as required by business needs.