

Economic Development Officer

Job No:	1537
Location:	Regional
Level:	WDRC Non-Operational Staff Certified Agreement Grade 4
Status:	Permanent/Part Time

Western Downs Regional Council has been awarded the Large Employer of the Year award at the Darling Downs South West Region Queensland Training Awards for 2019, 2021, 2022, 2023 and 2024.

Be part of a team that make a real difference within the communities we serve. Our mission drives us, and we want you to be part of the journey.

Experience Western Downs It's the people that make it

This Position Location is Regional and can be based in either Dalby, Chinchilla, Jandowae, Miles, Tara or Wandoan

The Opportunity

Western Downs Regional Council is seeking a proactive and community-minded Economic Development Officer to join our Economic Development team. In this rewarding role, you will contribute to initiatives that support business growth, attract investment, strengthen local industries, and promote the region as a destination for opportunity and prosperity.

Working collaboratively with businesses, industry representatives, community organisations, and internal stakeholders, you will play a key role in delivering projects and programs that foster a diverse and resilient regional economy.

As the Economic Development Officer, you will:

- Deliver projects and initiatives aligned with Council's Economic Development Action Plan.
- Undertake research, data analysis, and economic reporting to inform decision-making and drive economic outcomes.
- Collect, coordinate, and communicate economic updates and business-related information across the region.
- Build and maintain productive relationships with local businesses, Chambers of Commerce, industry groups, and key stakeholders.

About Yourself

To be successful in this role, you will bring:

- Experience working collaboratively with a diverse range of stakeholders to deliver projects and initiatives.
- Strong research, analytical, and problem-solving skills, with the ability to interpret statistical and economic data.
- Demonstrated ability to develop and maintain effective networks and professional relationships.
- Well-developed project management and organisational skills, with the ability to manage competing priorities and meet deadlines.
- A proactive approach, strong initiative, and a genuine passion for regional development.

The Benefits of Working for WDRC:

Work / life balance

We understand the importance of balance. Enjoy flexible work arrangements and wellness programs designed to keep you at your best.

Superannuation

In addition to your annual salary, Council will contribute twelve (12) per cent, including the superannuation guarantee contribution.

Growth Opportunities
We invest in your growth. Whether it's skill development, mentorship, or career advancement, we've got you covered.

Access to Corporate Health Plan
Take care of yourself and join one of our Corporate Health Plans to improve life.

Health & Wellbeing program and Mental Health Support
Change your lifestyle and live better with healthy ideas. Be your best possible self with provided support and information.

Access to free Employee Assistance Program & confidential counselling
Reach out to someone confidentially if you are experiencing any concerns or problems.

Salary Packaging Available
Restructure your salary to work for you to pay for everyday living expenses such as Motor Vehicles, Superannuation, Remote Area Housing (Rent), Fuel, Gas and Electricity.

Allowances Available (if applicable)
Allowances such as Locality Allowance may be applicable to your position.

Leave Loading
You will receive 17.5% leave loading on top of your base rate of pay, while you are on Annual Leave.

Uniforms and PPE
Uniforms and Personal Protective Equipment (PPE) provided.

Job security in a local government position
Feel secure working for an organisation who believes in strong foundations of respect, balance, communication, teamwork, accountability and leadership.

Relocation Assistance
Relocation assistance of up to $5,000 may be provided to the preferred candidate if relocating to the Western Downs Region.

Living & Working in the Western Downs:
Experience Western Downs

If you are looking to join an innovative and dynamic company, that provides staff with a work life balance and opportunities for growth with state of the art mentoring from professionals within its team, this may be the role for you. Be part of the community you serve. **TOGETHER WE MAKE A REAL DIFFERENCE.**

Applications close at Midnight AEST on Thursday 3 December 2026

Additional Information

The recruitment process may include candidates undergoing a pre-employment medical including drug and alcohol testing.
WDRC reserves the right to close or withdraw vacancies before the advertised closing date, or extend the closing date, without prior notice.

Applicants must have the legal right to work in Australia. Applicants who hold a valid Australian work visa are encouraged to apply.

How To Apply

To view the position description please click the Job Attachments tab, located next to the Advertisement tab at the bottom of the page. If you wish to be considered for the position, click the Apply button and complete your application as required.