

Building Inspector

Position Description

Directorate	Operations	Department	Assets and Open Space Services
Reports To	Senior Technical Officer - Buildings	Direct Reports	No
Queensland Local Government Industry Award - State 2017 - Stream	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services	City of Moreton Bay Certified Agreement 2025 EBA6 Wage Level	Schedule 1, Level 5

Position Purpose

This position will deliver scheduled and reactive inspections of Council buildings and facilities to ensure buildings are structurally sound, designed, constructed and maintained to comply with legal requirements and provide technical advice to manage the building and facility's compliance and maintenance requirements.

Key Responsibilities and Outcomes

As a Building Inspector and a member of the Assets and Open Space Services Department you will:

- Provide a source of departmental expertise on building condition and compliance; including but not limited to structural integrity, hydraulic and fire compliance, asbestos compliance, building safety, planned maintenance and renewal priorities for Council buildings and facilities.
- Undertake efficient and effective scheduled inspections with quantitative targets, to ensure building and facilities are constructed and maintained to comply with legal requirements, reporting building defects and deficiencies using business systems and procedures.
- Provide technical input, costing estimates and advice for the development of Council's building and facility programmed maintenance program and renewal program.
- Undertake technical assessments and investigations and provide expert advice and costing estimates in relation to building compliance and maintenance issues.
- Conduct building pre-handover inspections at Practical Completion and conclusion of Defect Liability Period for new and refurbished building projects noting departures from building legislation, to assist in the development of detailed reports of issues identified requiring rectification.
- Work closely with the Defect Management Officer (DMO), providing detailed information in a timely manner.

Our Values

Our values:
guiding how we
work and shaping
our future.



SEE THE PERSON.
SEE THE CITY.



OWN THE SOLUTION.
FOR TODAY AND
TOMORROW.



FALL, LEARN, RISE.
TOGETHER
WE GROW.



THINK BIGGER.
LET'S GO.

Decision Making

Budget N/A

Delegations Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- Demonstrated relevant building construction industry experience in a similar role with knowledge and experience in conducting building surveys.
- Demonstrated knowledge relating to building structural integrity, asbestos compliance, fire and electrical safety and other building compliance matters.
- Demonstrated knowledge relating to building construction matters, including interpretation of construction plans and specification.
- Developed investigative, analytical, research and technical report writing skills.
- Demonstrated interpersonal skills with the ability to work in a team environment, interacting with internal and external customers during the provision of best in class customer service.
- Demonstrated knowledge of workplace health and safety legislation and practices applicable to building services.

Qualifications

- Possession of a current Queensland Building and Construction Commission completed Residential Building Inspector licence or ability to obtain within 3 months from commencement.
- Asbestos Awareness Certificate of completion or ability to obtain within 3 months from commencement.
- Construction Induction Card competency that has been used or obtained within the past 2 years.
- Current class C driving licence.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.